

**Board of Education Agenda
Wichita Public Schools - USD 259
October 12, 2009 - 6 p.m.
Wichita High School North Lecture Hall
1437 Rochester - Wichita KS**



The work of Wichita Public Schools is to empower all students with the 21st century skills and knowledge necessary for success by providing a coherent, rigorous, safe and nurturing, culturally responsive, and inclusive learning community.

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance – West High School JROTC Cadets

II. Reports

- A. Report – Good News
 - 1. The Big Read-Wichita
Contact(s): Janet Fowler, Susanne Smith. Guests: Vicki Tiaht, Honorary Chairperson; and Cynthia Berner-Harris, Director of the Wichita Public Library.
 - 2. NAACP 2009 H.T. Sims Excellence in Education Award Recipient: Denise Wren, Assistant Superintendent of High Schools
Contact(s): Wendy Johnson
- B. Report – Superintendent’s Student Advisory Council (SuperSAC): Danielle Adams, North High; Jordan Randall, West High.
- C. Report – United Teachers of Wichita
- D. Report – Service Employees International

III. Public Communications

Speakers may register by calling the Clerk of the Board’s office at 973-4553 by noon on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting. A nonmember may address the Board on non-agenda items for up to 3 minutes during Public Communications. This section of the meeting will be limited to the first 10 speakers who register. Nonmembers who wish to speak on an item that is on the BOE Agenda may choose to speak for up to 3 minutes during Public Communications, or they may speak for up to 3 minutes at the time the item is considered on the agenda. Speakers should provide 12 copies of any handouts to the Clerk of the Board’s table for distribution at the Board table.

- 1. Angela Rangel, 2256 S. Pershing, Wichita, 67218. Topic: Backpacks for Kids.

IV. Consent

A. Human Resources

1. Human Resources Report Appendix 1

Contact(s): Mary Whiteside

Purpose: Report.

Recommendation: Board approval.

B. Finance

1. Treasury Warrants for [September 2009](#) Appendix 2

Contact(s): Linda Jones

Purpose: Monthly report.

Recommendation: Board approval.

C. Bids

1. Purchasing Consent Appendix 3

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Natural Gas Powered Building Generators and Transfer Switches	\$65,950.00	Dave Johnson
2. Multifunction Copier/Printer – Renewal	\$1,038,500.00	Darren Muci & Dave Johnson
3. 100% Juice, Canned, Carbonated-Additional Funds	\$53,245.00	Darren Muci
4. Microsoft School Service Agreement	\$1,046,257.74	Cathy Barbieri
5. Merchant Service Fees	\$30,000.00	Darren Muci

2. Drinking Fountain Replacements/Installations: Various Sites Appendix 4

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0910-1288

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2009-10 Capital Outlay Fund includes monies for unidentified plumbing projects at various district sites. On October 1, 2009, bids were received according to drawings and specifications for drinking fountain installations at various district sites. The low base bid was submitted by Descon, Inc., in the amount of \$26,900.

Recommendation: It is recommended that the Board enter into a contract with Descon, Inc., for a total contract sum of \$29,400, which includes the above base bid and a contingency amount of \$2,500 for drinking fountain installations at various district sites.

Base Bid	\$26,900.00
Contingency	2,500.00
Total	\$29,400.00

3. Overhead Door Replacement: School Service Center

Contact(s): Dave Johnson, Julie Hedrick
 Funding Source: CIP #0910-1294
 2009-10 Budgeted Item
 Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2009-10 Capital Outlay Fund includes monies to replace the receiving dock doors at the School Service Center. On October 1, 2009, bids were received according to drawings and specifications. The low base bid was submitted by D. H. Pace Door Services in the amount of \$145,935.

Recommendation: It is recommended that the Board enter into a contract with D. H. Pace Door Services for a total contract sum of \$150,935, which includes the above base bid and a contingency amount of \$5,000 for replacing the receiving dock doors at the School Service Center.

Base Bid	\$145,935.00
Contingency	5,000.00
Total	\$150,935.00

D. Bond Consent

1. Purchase of Property from City of Bel Aire

Contact(s): Joe Hoover, Dave Johnson
 Funding Source: Capital Outlay
 2009-10 Budgeted Item
 Strategy 8: Upgrade and maintain district facilities.

Purpose: The Capital Outlay Fund includes monies for property purchases. This purchase will allow future uses of these properties for new schools as needed due to population increases in the northeast portion of the district boundary. The properties include an approximately 40-acre parcel at 53rd and Woodlawn and an approximately 100-acre parcel near 53rd and Rock Road for a total purchase price of \$1,781,000 plus closing costs.

Recommendation: It is recommended that the Board of Education approve the purchase of the two parcels containing approximately 140 acres from the City of Bel Aire as described in a purchase agreement approved by Board counsel for \$1,781,000 plus approximately \$4,000 in closing costs. This approval is contingent upon Bel Aire's approval of the companion developer agreements prepared by USD 259 Board counsel.

2. Purchase of 1137 N. Spruce

Contact(s): Joe Hoover, Dave Johnson
Funding Source: Capital Outlay
2009-10 Budgeted Item
Strategy 8: Upgrade and maintain district facilities.

Purpose: The Capital Outlay Fund includes monies for property purchases. The purchase of this property at 1137 N. Spruce will allow space for future parking at Spaght Multimedia Magnet after construction of the new building. DA Enterprises, Ricky Adams, Sr., owner, has agreed to an offer to purchase this property for \$29,000 plus closing costs of approximately \$1,500.

Recommendation: It is recommended that the Board approve the purchase of the property at 1137 N. Spruce from DA Enterprises, Ricky Adams, Sr., owner, for \$29,000 plus closing costs of approximately \$1,500, subject to a purchase agreement approved by Board counsel and subject to district approval of a Phase I inspection of the property.

3. Purchase of 1151 N. Spruce

Contact(s): Joe Hoover, Dave Johnson
Funding Source: Capital Outlay
2009-10 Budgeted Item
Strategy 8: Upgrade and maintain district facilities.

Purpose: The Capital Outlay Fund includes monies for property purchases. The purchase of this property at 1151 N. Spruce will allow space for future parking at Spaght Multimedia Magnet after construction of the new building. The owner, Maria Estrada, has agreed to an offer to purchase this property for \$40,000 plus closing costs of approximately \$1,500.

Recommendation: It is recommended that the Board approve the purchase of the property at 1151 N. Spruce from Maria Estrada for \$40,000 plus closing costs of approximately \$1,500 subject to a purchase agreement approved by Board counsel and subject to district approval of a Phase I inspection of the property.

4. Purchase of 1245 S. Emporia

Contact(s): Joe Hoover, Dave Johnson
Funding Source: Capital Outlay
2009-10 Budgeted Item
Strategy 8: Upgrade and maintain district facilities.

Purpose: The Capital Outlay Fund includes monies for property purchases. The purchase of this property at 1245 S. Emporia will allow the Lincoln Elementary site additional space for the planned bond addition. The present owners, David and Brenda Cave, have agreed to an offer to purchase this property for \$60,000 plus closing costs of approximately \$1,500.

Recommendation: It is recommended that the Board approve the purchase of the property at 1245 S. Emporia from David and Brenda Cave for \$60,000 plus closing costs of approximately \$1,500, subject to a purchase agreement approved by Board counsel and subject to district approval of a Phase I inspection of the property.

E. Programs/Grants – None submitted.

F. Miscellaneous

1. BOE Meeting Minutes for September 28, 2009

Appendix 6

Contact(s): Mike Willome

Purpose: The BOE Meeting Minutes for [September 28, 2009](#) are attached in the Appendix.

Recommendation: Board approval.

2. Legal Services: McDonald, Tinker, Skaer, Quinn & Herrington, P.A.

Contact(s): Shannon Krysl, Mary Whiteside

Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund Special liability, and 52 Fund – Workers Compensation Reserve Fund
2008-09 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Purpose: McDonald, Tinker, Skaer, Quinn & Herrington, and P.A. have submitted a statement for August 2009 legal services and expenses for civil litigation in the amount of \$36,543.08 and workers compensation in the amount of \$11,828.75. This brings the year-to-date total to \$40,520.41 for civil liability and \$25,264.42 for workers compensation.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for workers compensation and civil liability under the school district's self-insured programs for August 2009 in the amount of \$48,371.83 to McDonald, Tinker, Skaer, Quinn & Herrington, and P.A.

3. Career & Technical Student Organization (CTSO) Activities for 2009-10 [Appendix 7](#)

Contact(s): Denise Wren, Jim Means, Alice Duwe, Kathy Tevebaugh

Funding Source: Teacher/advisors and chaperones funded from the Carl Perkins Grant. Students are funded through their local CTSO Chapter fundraising efforts, student's personal funds and SCTE 34 funds as appropriate.

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: Secondary student members, teacher/advisors, and chaperones wish to attend out of city Career and Technical Student Organization (CTSO) activities for DECA, Business Professionals of America, HOSA (Health Occupations Students of America), and Family, Career and Community Leaders of America (FCCLA) during 2009-10.

Recommendation: It is recommended that the Board authorize the students, teacher/advisors, and chaperones to attend and participate in CTSO conferences for 2009-10 at an amount not to exceed \$249,500.

4. Engineering Consulting Fees: Chisholm Trail Elementary School
Change Order

Appendix 8

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0910-1272

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: On February 23, 2009, the Board approved a contract with Midwest Engineering, Inc. in the amount of \$20,500 to provide consulting services for HVAC upgrades for Chisholm Trail Elementary School. The original project included providing a four-pipe system with a new chiller and boiler for the north section of the facility. To complete the upgrades, a second phase of the project is needed to upgrade the univents at the south end of the facility. This phase requires additional engineering services. The 2009-10 Capital Outlay Fund includes monies to provide this work.

Recommendation: It is recommended that the Board approve a change order with Midwest Engineering, Inc. in the amount of \$10,800 for additional mechanical and electrical engineering services to complete the HVAC Upgrades at Chisholm Trail Elementary School.

5. Engineering Consulting Fees: Pleasant Valley Elementary

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0910-1296

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2009-10 Capital Outlay Fund includes monies to upgrade the HVAC system at Pleasant Valley Elementary School. The district requested proposals for engineering services for the work.

Recommendation: It is recommended that the Board enter into a Not to Exceed contract in the amount of \$53,000 with Integrated Consulting Engineers, Inc., which includes a consulting fee of \$52,000 plus \$1,000 contingency for allowable reimbursable expenses to provide mechanical and electrical engineering consulting services for HVAC upgrades for Pleasant Valley Elementary School.

6. Hamilton Middle School Phase 2 Building Repairs

Appendix 9

Contact(s): Julie Hedrick, Shannon Krysl

Funding Source: 47 Fund – Self-Funded Insurance Reserve Fund

Non-Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: On April 13, 2009, the Board approved \$150,618.47 for Phase 1 for preparatory repairs due to structural problems made during the 2000 capital improvements bond project. The Administration has retained structural engineer Thos. Rewert & Company, LLC, to develop the specifications for the permanent repairs. On October 1, 2009, bids were received according to the specifications prepared for the second phase of the repairs. The low base bid was submitted by Martin K. Eby Construction Company, Inc. The Administration is investigating possible insurance reimbursement to cover the school district's cost for these repairs.

Recommendation: It is recommended that the Board enter into a contract with Martin K. Eby Construction, Inc. for a total contract sum of \$1,324,000, which includes the base bid and a contingency amount of \$75,000 plus an allowance in the amount of \$25,000 for building finishes that are not included in the base bid.

V. Education

A. Family Engagement Update

Contact(s): Denise Seguine, Susanne Smith, Jackie Lugrand

Funding Source: N/A

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: Family Engagement in schools is a critical factor in increasing student achievement. The purpose of this agenda item is to update the Board on the work taking place both at the district and building levels as it relates to increasing Family Engagement.

Recommendation: This item is for the Board's information and discussion only.

VI. Bond

A. Seltzer Elementary Addition

Appendix 10

Contact(s): Dave Johnson, Julie Hedrick

Funding Source:	Bond Budget	1,209,000
	Capital Outlay (C.I.P. #0910-1210 & #0910-1247)	194,700
	FEMA (C.I.P. #0910-1297)	528,000
	Total	\$1,931,700

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: Bond Issue and Capital Outlay monies are available to provide the Seltzer Elementary Addition in order to accomplish the bond construction project. Bids were received on September 29, 2009, in accordance with plans and specifications prepared by LawKingdon, Inc. The low base bid plus alternates was submitted by Caro Construction Inc., in the base bid amount of \$1,697,000.

Recommendation: It is recommended that the Board authorize the district to enter into a contract with Caro Construction Company, Inc., in the amount of \$1,931,700, which consists of the Base Bid, plus Alternate #1, Alternate #2, and a contingency amount of \$40,000 to complete the Seltzer addition.

Base Bid:	1,697,000.00
Contingency:	40,000.00
Alternate #1:	72,000.00
Alternate #2:	122,700.00
Total	\$1,931,700.00

Alternate #1: Install additional parking lot

Alternate #2: Replace existing chiller

VII. Policy

- A. Second Review: Revisions to BOE Policy 1373 –
Establishing School Attendance Areas

Appendix 11

Contact(s): Darren Muci, Martin Libhart, John Allison, Kim Burkhalter, Tom Powell

Funding Source: NA

Non-Budgeted Item

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 7: Design and implement a plan that lifts the burden of desegregation from any one segment of our community, removes the effects of racial isolation, and increases programs of choice.

Purpose: On September 28, 2009, the Board had its first review of proposed revisions to BOE Policy 1373 – Establishing School Attendance Areas, and suggested minor revisions. Tonight provides an opportunity for the Board's second review.

Recommendation: It is recommended the Board approve revisions to BOE Policy 1373.

- B. Second Review: Revisions to BOE Policy 3310 –
Cellular and Wireless Telephones and Communication Devices for Employees

Appendix 12

Contact(s): Linda Jones

Funding Source: Various

2009-10 Budgeted Item

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On September 28, 2009, the Board had its first review of revisions to P3310, and suggested minor revisions. Tonight provides an opportunity for the Board's second review.

Recommendation: It is recommended the Board approve revisions to BOE Policy 3310.

VIII. Operations

Appendix 13

- A. Employment Agreements with United Teachers of Wichita and Service Employees International Union, Local 513

Contact(s): Mary Whiteside, Tom Powell

Funding Source: All Funds

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Purpose: The purpose of this item is to obtain Board approval of the tentative agreements reached between representatives of the United Teachers of Wichita and representatives of the Service Employees International Union, Local 513.

Appendix 13 includes:

13a: 4502 Wage and Salary Administration - October 2009;

13b: 4504 Overtime and Overtime Pay (A-Jc) - October 2009;

13c: 4511 Employment Benefits - October 2009;

13d: Highlights of 2009-10 Classified Employees Agreement;

13e: 2009-10 A-Jc Employees Salary Schedule;

13f: 2009-10 K-Z Employees Salary Schedule (BOE approved on 8/24/09);

13g: 2009-10 Teachers Salary Schedule; and

13h: 2009-10 Administrators Salary Schedule (BOE approved on 8/24/09).

Recommendation: It is recommended the Board of Education approve:

- a. The tentative agreement for two years, 2009-2011, with United Teachers of Wichita, as the exclusive representative of the teachers bargaining unit and authorize the President of the Board to sign the agreement as presented. This agreement has been mailed under separate cover to the Board.
- b. The tentative agreement for 2009-2010, with the Service Employees International Union, Local 513, as the exclusive representative of the bargaining unit of classified employees, and authorize the Board President to sign the agreement changes presented for salary/benefit negotiations only.
- c. The following policies which have been revised to reflect negotiated changes:
 - P4502 – Wage and Salary Administration
 - P4504 – Overtime and Holiday Pay (A-Jc)
 - P4511 – Employment Benefits

IX. Finance – None submitted.

X. Miscellaneous

- A. Superintendent's Report
- B. Board of Education Report/Requests
- C. New Business
- D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

- 1. Personnel matters for non-elected personnel;

The open meeting will resume at approximately _____ in this room.

- E. Reconvene
- F. Adjournment