

**Board of Education Agenda  
Wichita Public Schools - USD 259  
August 10, 2009 - 6 p.m.  
Wichita High School North Lecture Hall  
1437 Rochester - Wichita KS**



The work of Wichita Public Schools is to empower all students with the 21st century skills and knowledge necessary for success by providing a coherent, rigorous, safe and nurturing, culturally responsive, and inclusive learning community.

**I. Roll Call**

- A. Moment of Silence
- B. Pledge of Allegiance – Southeast High School JROTC Cadets

**II. Reports**

- A. Report – Good News
  - 1. NSPRA Gold Medallion and Golden Achievement Awards 2009  
Contact(s): Wendy Johnson
  - 2. Healthy Lifestyle Change Award Recognition: Carolyn Jenlink.  
Contact(s): Shannon Krysl
  - 3. 14<sup>th</sup> Annual KAKE-TV School Supply Landslide Donations Challenge  
Contact(s): Col. Robert Hester, Susan Arensman, Wendy Johnson, Mike Willome
- B. Report – United Teachers of Wichita
- C. Report – Service Employees International

**III. Public Communications**

Speakers may register by calling the Clerk of the Board's office at 973-4553 by noon on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting. A nonmember may address the Board on non-agenda items for up to 3 minutes during Public Communications. This section of the meeting will be limited to the first 10 speakers who register. Nonmembers who wish to speak on an item that is on the BOE Agenda may choose to speak for up to 3 minutes during Public Communications, or they may speak for up to 3 minutes at the time the item is considered on the agenda. Speakers should provide 12 copies of any handouts to the Clerk of the Board's table for distribution at the Board table.

- 1. Cindy Loepp, 802 N. Elder, Wichita, 67212. Topic: Health Insurance - Paraprofessionals.

#### IV. Consent

##### A. Human Resources

Appendix 1

Contact(s): Mary Whiteside

Purpose: Report.

Recommendation: Board approval.

##### B. Finance

###### 1. Treasury Warrants for July 2009

Appendix 2

Contact(s): Linda Jones

Purpose: Monthly report.

Recommendation: Board approval.

###### 2. Audit Services

Contact(s): Linda Jones, Ronda Goode

Funding Source: General Fund, Special Education Fund, Food Service Fund, Worker's Compensation Fund, and Special Reserve Fund.

2009-10 Budgeted Item

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On March 12, 2007, the district approved a three-year contractual agreement with Allen, Gibbs, and Houlik, L.C., to provide professional governmental auditing services, with the understanding that an annual renewal of the contract is approved by the Board.

Recommendation: It is recommended the Board authorize the district to extend the current contractual agreement for year three with Allen, Gibbs, and Houlik, L.C., to provide professional governmental auditing services. Special services not related to this contract but applicable to projects or services required by the district will be billed at the hourly rates identified in the contractual agreement. For 2009-10, it is recommended that the Board approve a contract with Allen, Gibbs, and Houlik L.C. to provide auditing services to the district for a total amount not to exceed \$135,000.

##### C. Bids

###### 1. Purchasing Consent

Appendix 3

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Rental Car Services-Extension	\$90,000.00	Linda Jones
2. Interactive White Boards and Stands-Renewal	\$595,600.00	Cathy Barbieri
3. Interactive Chalkboards-Handheld Airliners	\$124,400.00	Cathy Barbieri
4. Interactive White Boards with LCD Projector	\$53,480.00	Cathy Barbieri
5. School and Office Supplies	\$2,000,000.00	Darren Muci
6. Cheese, Mozzarella, String	\$26,852.10	Darren Muci
7. QIS Printer Maintenance and Annual Per Copy Charges	\$35,000.00	Steve Batt
8. Annual Support and Maintenance for Oracle Software	\$875,000.00	Cathy Barbieri

D. Bond Consent

1. Purchase of 1243 S. Emporia

Contact(s): Joe Hoover, Dave Johnson  
Funding Source: Capital Outlay  
2009-10 Budgeted Item  
Strategy 8: Upgrade and maintain district facilities.

Purpose: The Capital Outlay Fund includes monies for property purchases. This purchase will allow future use of this property to expand the Lincoln Elementary site. The present owners, David and Alice Rinke, have accepted our offer to purchase this property for \$40,150 plus closing costs of approximately \$2,000.

Recommendation: It is recommended that the Board approve the purchase of the property at 1243 S. Emporia from David and Alice Rinke for an amount of \$40,150 plus approximately \$2,000 in closing costs subject to a purchase agreement approved by Board Counsel and subject to acceptable findings from a Phase I inspection of the property.

E. Programs/Grants

1. Wichita YMCA Agreement: Funding Middle School After School Program Director

Contact(s): Kathy Busch  
Funding Source: Intervention Funds  
2009-10 Budgeted Item  
Strategy 3: Provide educational programs that promote life-long learning.  
Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: USD 259 and the Wichita YMCA are entering into a joint agreement to fund an individual to direct the Middle School After School Program (ASP) in 14 Wichita middle schools. The district will pay the YMCA an amount of \$20,000 to pay a portion of the salary and benefits of the Program Director. This person will be responsible for coordinating the program with the school principal and site coordinator of each of the 14 schools. The director will coordinate bus transportation for the ASP, communicate with parents about the program, and coordinate the program between the schools and the YMCA. This is the 3<sup>rd</sup> year of the 3-year contract.

Recommendation: It is recommended that the Board approve \$20,000 to split funding of the director position of the After School Program with the YMCA.

2. College Board PSAT

Appendix 4

Contact(s): Denise Wren, Jim Flax  
Funding Source: High School Intervention Funds  
2009-10 Budgeted Item  
Strategy 1: Deliver an aligned curriculum.  
Strategy 3: Provide educational programs that promote life-long learning.

Purpose: This item will provide all district 10<sup>th</sup> graders to opportunity to take the College Board's Pre Scholastic Aptitude Test (PSAT). PSAT provides several different opportunities for our 10<sup>th</sup> grade students. It helps them prepare for the PSAT as 11<sup>th</sup> graders when they are eligible for scholarships and it shows students with Advanced Placement (AP) potential to be enrolled in more rigorous courses.

Recommendation: It is recommended that the Board approve an amount not to exceed \$37,000 for all 10<sup>th</sup> graders in USD 259 to take the PSAT.

3. ACT Explore

Appendix 5

Contact(s): Kathy Busch, Kim Davis

Funding Source: Learning Services General Funds

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: This item will provide all district 8<sup>th</sup> graders the opportunity to take the ACT Explore test. ACT is one of the college entrance exams accepted by all colleges and universities in the United States. ACT Explore helps determine college and work readiness of students as they move through their school experience. ACT Explore is closely linked to district and state standards.

Recommendation: It is recommended that the Board approve the ACT Explore for all 8<sup>th</sup> grade students in USD 259 in an amount not to exceed \$25,000.

4. ACT Plan

Appendix 6

Contact(s): Denise Wren, Kim Davis

Funding Source: Learning Services General Funds

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: This item will provide all district 9<sup>th</sup> graders the opportunity to take the ACT Plan test. ACT is one of the college entrance exams accepted by all colleges and universities in the United States. ACT Plan can be used to see how students compare nationally to other students and how students are progressing toward being prepared academically for college or employment.

Recommendation: It is recommended that the Board approve ACT Plan for all 9<sup>th</sup> grade students in an amount not to exceed \$35,000.

F. Miscellaneous

1. BOE Meeting Minutes for [July 27, 2009](#)

Appendix 7

Contact(s): Mike Willome

Purpose: The BOE Meeting Minutes for [July 27, 2009](#) are attached in the Appendix.

Recommendation: Board approval.

2. Legal Services: McDonald, Tinker, Skaer, Quinn & Herrington, P.A.

Contact(s): Shannon Krysl, Mary Whiteside

Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund Special liability, and 52 Fund – Workers Compensation Reserve Fund

2008-09 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Purpose: McDonald, Tinker, Skaer, Quinn & Herrington, and P.A. have submitted a statement for June 2009 legal services and expenses for civil litigation in the amount of \$14,965.70 and workers compensation in the amount of \$19,147.76. This brings the year-to-date total to \$106,109.89 for civil liability and \$213,819.13 for workers compensation.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for workers compensation and civil liability under the school district's self-insured programs for June 2009 in the amount of \$34,113.46 to McDonald, Tinker, Skaer, Quinn & Herrington, and P.A.

3. Update Latchkey Pro-Care Software

Contact(s): Denise Seguine, Susanne Smith, Sue Farag, Connie Powell

Funding Source: Building Latchkey Funds

2009-10 Budgeted Item

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The purpose of this item is to fund an upgrade for the current Latchkey ProCare software program. The district's current ProCare system is being phased out and replaced with a new V10 version, which will be more compatible with our district server and easier to maintain and service. ProCare was first implemented during the summer of 2004 (Board approval given on April 26, 2009). District Latchkey programs use ProCare to streamline child care management, recordkeeping, and automated payments. The system generates pay rates, tax statements, attendance records, and other reports for Latchkey programs and parents.

Recommendation: It is recommended the Board approve the total cost of \$23,746.25 to upgrade the ProCare software system. This money will be paid through self-funded accounts from each latchkey building.

4. My Learning Plan: Renew Contract for Professional Development Management System Appendix 8

Contact(s): Denise Seguine, Mary Whiteside, Lisa Lutz, Kim Davis

Funding Source: Title IIA and General Fund

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 6: Upgrade district technology.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: In July 2003, the district purchased Mylearningplan.com services to support the management of professional development, professional development points, and the new licensure guidelines. This tool provides an online catalog of district professional development offerings, supports online enrollment for all district professional development offerings, and monitors and documents points for licensure renewal. This program also allows the district to monitor certification status and send electronic reports directly to the Kansas State Department of Education to ensure compliance with licensure guidelines. During the 2008-09 school year, 5,091 certified and 3,380 classified staff members used this system.

Recommendation: It is recommended the Board authorize the district to renew the contract with Mylearningplan.com for annual software license and hosting services for an amount not to exceed \$94,000.

5. Emergency Purchase for Allison Traditional Magnet Middle School: Mobile Instructional Equipment Appendix 9

Contact(s): Martin Libhart

Funding Source: Fund 47 – Insurance Reserve Fund

Non-Budgeted Item

Strategy 6: Upgrade district technology.

Strategy 8: Upgrade and maintain district facilities.

Purpose: This item is presented in accordance with BOE Policy 3325 – Purchasing or Contracting for an Emergency Situation, as a formal acknowledgement of a Superintendent-declared emergency purchase for 12 projectors and 16 interactive whiteboard units for use at Allison Traditional Magnet Middle School to allow teachers to share and switch classrooms while parts of the building are closed for repairs.

Recommendation: It is recommended that the Board approve an amount not to exceed \$32,000 (this includes a \$2,000 contingency for additional shipping costs) for the purchase of 12 projectors on BID #09-46212 from CDW-G and 16 interactive whiteboards BID #07-46210 from Kansas City Audio Visual. Units are for use at Allison Traditional Magnet Middle School.

## V. Education

### A. Homework Procedures

Contact(s): Greg Rasmussen, Alicia Thompson, Kathy Busch, Denise Wren

Funding Source: NA

Non-Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: On April 27, 2009, Board member Lanora Nolan requested an agenda item on the homework policy of the district. Tonight's presentation will include a fact sheet on homework and assignment of textbooks from elementary, middle, and high school.

Recommendation: This item is for the Board's information and discussion only.

### B. High School Reform Update

Contact(s): Denise Wren

Funding Source: NA

Strategy 1: Deliver an aligned curriculum.

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: At the request of Board member Connie Dietz, this report will provide an update for the Board regarding the High School Reform plan that was developed in order to improve student achievement. The plan was developed by the Chief Academic Officer, Assistant Superintendent of High Schools, and High School Principals at the request of the Superintendent. The plan was first presented to the Board on February 13, 2006, with updates on June 12 and December 11, 2006, June 11, 2007, November 26, 2007 and June 9, 2008. In addition, the Board received a high school reform report as part of the K-12 Education Update on January 26, 2009.

Recommendation: This agenda item is provided for informational purposes only.

## VI. Bond – None submitted.

## VII. Policy

- A. Second Review: Proposed Revisions to BOE Policy 1231 – Acceptable Use of Computers, Networks, Internet, Electronic Mail, and other Online Services – Employees

Appendix 10

Contact(s) Mary Whiteside

Funding Source: NA

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative and support staff

Purpose: In BOE Policy 1231, the language has been revised to detail appropriate use of electronic mail and other on-line services. The Board first reviewed the updated policy on July 27<sup>th</sup>, and requested no further revisions.

Recommendation: It is recommended the Board approve proposed revisions to BOE Policy 1231.

## VIII. Operations

### A. Benchmarking Overview: Advertising and Marketing of High School TV Project and Building Venues

Appendix 11

Contact(s): Darren Muci, Jim McNiece, Denise Wren, Wendy Johnson

Funding Source: General Fund, Supplemental Fund

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On July 27, 2009, the Board approved entering into a contract with McGinnis Marketing (Wichita, KS) to provide advertising and marketing sales services for the high school television advertising and building venue signage/banner advertising for a three-year term. The Board also requested that "benchmarks for measuring the success of the program" be provided at the August 10<sup>th</sup> Board meeting.

Recommendation: This report is provided for the Board's consideration and action it deems appropriate.

## IX. Finance

### A. 2009-10 Budget

Appendix 12

Contact(s): Linda Jones, Ronda Goode

Funding Source: NA

2009-10 Budgeted Item

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The purpose of this item is to request authorization to adopt the 2009-10 budget, as provided in the Appendix, reflecting a 3.5 mill increase due to the 2008 voter-approved \$370 million bond issue.

Recommendation: It is recommended the Board approve the adoption of the attached 2009-10 budget as found in the Appendix.

## X. Miscellaneous

### A. Superintendent's Report

### B. Board of Education Report/Requests

### C. New Business

### D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

1. Consultation with an attorney which would be deemed privileged in attorney-client relationship;
2. Matters relating to employer-employee negotiations;

The open meeting will resume at approximately \_\_\_\_\_ in this room.

### E. Reconvene

### F. Adjournment