

**Board of Education Agenda
Wichita Public Schools - USD 259
July 27, 2009 - 6 p.m.
Wichita High School North Lecture Hall
1437 Rochester - Wichita KS**



The work of Wichita Public Schools is to empower all students with the 21st century skills and knowledge necessary for success by providing a coherent, rigorous, safe and nurturing, culturally responsive, and inclusive learning community.

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance – Northeast Magnet JROTC Cadets

II. Reports

- A. Report – Good News – None submitted.
- B. Report – United Teachers of Wichita
- C. Report – Service Employees International

III. Public Communications

Speakers may register by calling the Clerk of the Board's office at 973-4553 by noon on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting. A nonmember may address the Board on non-agenda items for up to 3 minutes during Public Communications. This section of the meeting will be limited to the first 10 speakers who register. Nonmembers who wish to speak on an item that is on the BOE Agenda may choose to speak for up to 3 minutes during Public Communications, or they may speak for up to 3 minutes at the time the item is considered on the agenda. Speakers should provide 12 copies of any handouts to the Clerk of the Board's table for distribution at the Board table.

1. Bobby Stout, Wichita Crime Commission, 125 N. Market, Wichita 67202.
Topic: Budget/School Resource Officers.

IV. Consent

A. Human Resources

1. Human Resources Report

Appendix 1

Contact(s): Mary Whiteside

Purpose: Report.

Recommendation: Board approval.

2. Grow Your Own Teacher Program Funding for 2009-10

Contact(s): Mary Whiteside, Shelly Martin

Funding Source: Fund 08 – Supplemental General Fund: \$50,000; Fund 35 – Non-

Federal Grant Fund: \$15,000

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: The Grow Your Own Teachers Program was created in 1989 as a means of recruiting promising local minority students to teach in the Wichita Public Schools and other Sedgwick County schools. The scope of the program has broadened to include the recruitment of non-minority students with a commitment to and/or background in diversity. In recent years, the program has been funded by grants from the Boeing Company. Friends University, Newman University, Southwestern College, and Wichita State University provide in-kind services to the program. Contributions are received occasionally from various community and social organizations. The 2009-10 program will involve 35 participants. Tuition, in-service, and other support services for these participants will be approximately \$65,000.

Recommendation: It is recommended the Board authorize expenditures to Friends University, Newman University, Southwestern College, and Wichita State University and other related expenditures with community colleges, bookstores, etc., in an amount not to exceed \$65,000 to cover tuition, in-service, support services, and supplies for the Grow Your Own Teachers Program participants during the 2009-10 school year.

B. Finance

1. Oracle/Hyperion Software Consultant: Linium, LLC

Contact(s): Cathy Barbieri, Linda Jones

Funding Source: MIS revolving fund

2009-10 Budgeted Item

Strategy 6: Upgrade district technology.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On May 11, 2009, the Board approved the purchase of Oracle/Hyperion budget/financial software for \$64,858.75 and consultant implementation services, as needed at a total project cost not to exceed \$564,858.75. A district selection committee recommends Linium, LLC to be the Hyperion consultants.

Recommendation: It is recommended the Board approve Linium, LLC as the Hyperion consulting firm for implementation of the Hyperion budget/financial software.

C. Bids

1. Purchasing Consent

Appendix 2

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Nutrition Service Refrigerated Truck Body	\$34,600.00	Darren Muci
2. Desktop Printers	\$200,000.00	Cathy Barbieri
3. Bulk Miscellaneous Network Servers & Personal Computers	\$8,000,000.00	Cathy Barbieri
4. Taxicab Services Renewal	\$35,000.00	Darren Muci
5. Education, Classroom, Misc, Support Furniture and Related Services	\$500,000.00	Darren Muci
6. Certified Athletic Trainers-Renewal	\$225,000.00	Denise Wren
7. Cookies, Assorted Styles/Flavors	\$22,238.28	Darren Muci
8. Internet Access Service-Renewal	\$206,000.000	Cathy Barbieri
9. Local Access Service-Renewal	\$225,000.00	Cathy Barbieri
10. On-Line Auction Services-Electronic	\$0.00	Darren Muci
11. On-Call Auctioneer Services	25% + Expenses	Darren Muci
12. Xerox Copier Lease Payments	\$178,000.00	Darren Muci
13. Procurement Card Purchases	\$950,000.00	Darren Muci

2. Roof Replacement – Phase 2: Coleman Middle School

Appendix 3

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0910-1235

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2009-10 Capital Outlay Fund includes monies for roof replacement at Coleman Middle School. On July 16, 2009, bids were received according to drawings and specifications prepared for Phase 2 of the Coleman Middle School roofing replacement. The low base bid was submitted by Wray Roofing, Inc. in the amount of \$335,985.

Recommendation: It is recommended that the Board enter into a contract with Wray Roofing, Inc. for a total contract sum of \$350,985 which includes the above base bid and a contingency amount of \$15,000 for Phase 2 of the roofing replacement at Coleman Middle School.

Base Bid	\$335,985.00
Contingency	15,000.00
Total	\$350,985.00

D. Bond Consent

1. Tennis Court Engineering: East, South, Northwest, and Heights High Schools

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: Bond

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2009-10 Capital Outlay Fund includes monies to support the 2008 Bond Issue. The district received Engineering SOQ's from six engineering firms for tennis court engineering design including electrical, structural, geo-technical, and land survey engineering for new tennis courts. The proposal includes two phases of work. The first phase includes tennis courts at East, South, Northwest, and Heights High Schools. The second phase includes tennis courts at North, Southeast, West, the new NE High School, and the new SE High School. Schwab-Eaton, P.A.'s proposal package is in the best interest of the district to provide the engineering services.

Recommendation: It is recommended that the Board enter into a contract with Schwab-Eaton, P.A. in the amount of \$61,030 which includes a consulting fee of \$59,030 plus \$2,000 for allowable reimbursable expenses to provide consulting services for the Tennis Court Projects at East, South, Northwest, and Heights High Schools.

2. Replace Gym Floor: Coleman Middle School

Appendix 4

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: C.I.P. #0910-1216

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2009-10 Capital Outlay Fund includes monies to support the 2008 Bond Issue. The gym upgrades at Coleman Middle School were identified in the 2008 Bond Plan to be provided by Capital Outlay funding. On July 16, 2009, bids were received according to drawings and specifications to replace the asphalt gym floor at Coleman Middle School with a synthetic athletic flooring system. The low base bid was submitted by Descon, Inc., in the amount of \$106,529.

Recommendation: It is recommended that the Board enter into a contract with Descon Inc., for a total contract sum of \$121,529 which includes the above base bid plus a contingency amount of \$15,000 for the gym floor replacement at Coleman Middle School.

Base Bid	\$106,529.00
Contingency	<u>15,000.00</u>
Total	\$121,529.00

3. Purchase of 219 S. Exposition

Contact(s): Joe Hoover, Dave Johnson

Funding Source: Capital Outlay

2010-11 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The Capital Outlay Fund includes monies for property purchases. This purchase will allow future use of this property by Allison Traditional Magnet. The present owners, Josh and Carissa Cash, have accepted a proposal to purchase this property for \$37,500 plus closing costs of approximately \$1,500.

Recommendation: It is recommended that the Board approve the purchase of the property at 219 S. Exposition from Josh and Carissa Cash for \$37,500 plus approximately \$1,500 in closing costs subject to a purchase agreement approved by Board Counsel.

E. Programs/Grants

1. Purchase SIPPS Curriculum for Identified Schools

Appendix 5

Contact(s): Denise Seguire, Susanne Smith, Sue Farag, Brad Pepper

Funding Source: Grant Funds

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The Wichita Public Schools is identified as a District on Improvement in corrective action under No Child Left Behind (NCLB) guidelines. Title I schools within the district have received additional support from federal funding, and as such, the district has used those resources to create tiered interventions for the neediest students in these schools. While these schools have continued to demonstrate improvement, non-Title I schools also need tiered instructional support for students. A School Improvement Grant was written and awarded for the purpose of developing Tier 2 Math and Tier 3 Literacy and Math interventions for identified elementary schools.

Recommendation: It is recommended the Board authorize the district to enter into an agreement with Developmental Studies Center to purchase SIPPS (Systematic Instruction in Phoneme Awareness, Phonics and Sight Words) resources for 24 identified schools (professional development is included) consistent with the School Improvement 1003(a) Grant, in an amount not to exceed \$200,000. The schools identified to implement the SIPPS Tier 3 program are Adams, Caldwell, Cessna, Chisholm Trail, Clark, Cloud, Enterprise, Franklin, Gammon, Gardiner, Harry Street, Irving, Kelly, Kensler, Linwood, Minneha, Park, Payne, Pleasant Valley Elementary, Spaght, Stanley, Washington, White, and Woodland.

2. Mini Laptop Computer Purchase for Virtual School (eSchool) Appendix 6

Contact(s): Robin Surland, Denise Wren

Funding Source: General Fund

2009-10 Budgeted Item

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 6: Upgrade district technology.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Wichita's eSchool has always provided computers for its virtual students. In order to continue to meet enrollment demands, we are moving to a less expensive business model of computer usage in our program.

Recommendation: It is recommended the Board approve the purchase of 100 mini computers with input devices and cases for virtual students in the amount of \$34,900.

3. Towne East Education Resource Center Extension of Agreement Appendix 7

Contact(s): Robin Surland, Denise Wren

Funding Source: State of Kansas Intervention Funding/General Fund

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: The purpose of this item is to increase graduation opportunities by continuing to offer the district's program at Towne East Education Resource Center.

Recommendation: It is recommended the Board approve the extension of the contract with Simon Youth Foundation to continue the partnership operation of the Towne East Education Resource Center for a rent-free-space. (Learning Center Space valued at \$120,000 annually.)

4. Towne West Education Resource Center Extension of Agreement Appendix 8

Contact(s): Robin Surland, Denise Wren

Funding Source: State of Kansas Intervention Funding/General Fund

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: The purpose of this item is to increase graduation opportunities by continuing to offer the district's program at Towne West Education Resource Center.

Recommendation: It is recommended the Board approve the extension of the contract with Simon Youth Foundation to continue the partnership operation of the Towne West Education Resource Center for a rent-free-space. (Learning Center Space valued at \$120,000 annually.)

5. Workforce Learning Center Lease Agreement

Appendix 9

Contact(s): Robin Surland, Denise Wren

Funding Source: State of Kansas Intervention Funding/General Fund

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: The purpose of this item is to increase graduation opportunities and educational needs through the district's program at the Workforce Learning Center.

Recommendation: It is recommended the Board approve the 2009-10 lease agreement for the Workforce Learning Center in an amount not to exceed \$35,388. The space at the center is also used to address the Truancy Disclaimer process issues in the district and to help students find alternative choices to further their educational needs with the help of other resources that are available through the Workforce Alliance.

6. USD 259 Truancy Office 2008-09 Annual Report

Contact(s): Denise Wren, Chris Champagne

Funding Source: Juvenile Justice Authority/Sedgwick County Grant and USD 259

2009-10 Budgeted Item

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: This item provides an annual report on 2008-09 student attendance, truancy, and suspensions. This report is provided to the Board under separate cover.

Recommendation: Truancy reports are provided to the Board for information only.

7. Approval of Education EDGE Steering Team Membership Renewal

Appendix 10

Contact(s): Martin Libhart, Denise Seguire, Russell Miller

Funding Source: NA

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The Education EDGE operates under BOE Policy 1411 – WPS Gift Funds. The seven-member Steering Team shall act as the liaison between the BOE and the Wichita Community Foundation.

Recommendation: It is recommended that the Board approve the renewal of three-year membership terms for the following Steering Team members: Bill Hanna, Ron Holt, and Kimberly Edmunds.

F. Miscellaneous

1. BOE Meeting Minutes for July 13, 2009 and July 20, 2009

Appendix 11

Contact(s): Mike Willome

Purpose: The BOE Meeting Minutes for [July 13, 2009](#) and [July 20, 2009](#) are attached in the Appendix.

Recommendation: Board approval.

2. Parent and Community Support Network Annual Report

Contact(s): Wendy Johnson, Sierre Usher

Funding Source: N/A

2007-08 Budgeted Item

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: In compliance with BOE Policy 2300 - Parent and Community Support Network (AIP 4), an annual report must be submitted to the Board of Education at the end of each school year. This item provides the Board an opportunity to review the 2008-09 Parent and Community Support Network Annual Report, which has been provided to the Board under separate cover.

Recommendation: This item is presented for informational purposes; no action is required.

3. Towne East and Towne West Education Resource Centers - Janitorial Services

Contact(s): Robin Surland, Denise Wren

Funding Source: State of Kansas Intervention Funding/General Fund

2009-10 Budgeted Item

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 8: Upgrade and maintain district facilities.

Purpose: This item requests a contract to provide janitorial services for Towne East Education Resource Center and Towne West Education Resource Center. Varsity Contractors, Inc., the previous janitorial provider at Towne East and Towne West, is no longer providing services effective July 1, 2009.

Recommendation: It is recommended the Board authorize the district to enter into a contract agreement with Maria Mijares, in an amount not to exceed \$13,750 for janitorial services for Towne East Education Resource Center and Towne West Education Resource Center.

4. Disposition Services for (1) General Obsolete Materials, and (2) Textbooks and Supplemental Books

Appendix 12

Contact(s): Darren Muci

Funding Source: General fund, Supplemental General fund, Capital fund
2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Approval is requested from the Board to utilize appropriate methods of disposition, and sources/vendors, to perform disposition services of obsolete equipment, materials, supplies, text materials, and various library and supplemental books.

Recommendation: It is recommended that the Board approve the disposition of all obsolete materials, equipment and text materials, and delegate the responsibility of such to the Superintendent of Schools per K.S.A. 72-8212(d) and district policies P3316 – Disposition of Surplus or Obsolete Supplies and Equipment, and P3225 – Accounting for and Disposal of Textbooks, Supplemental Books and Library Books.

It is additionally recommended that the Board approve for the 2009-10 school year:

a) The selection of Follett Educational Services (Woodridge, IL) to provide pick-up and disposal of obsolete textbooks no longer used in the district. The selection of Follett Educational Services was the result of a competitive Request for Proposal process and was the only proposal submitted; and,

b) The selection of Bud Palmer Auction Service (Wichita, KS) to provide auctioneering services and obsolete materials storage at the rate of 25% commission on auctions held at the auctioneer site and 15% commission for auctioneering services held on district sites. This recommendation is also listed in the Purchases Section of the Consent Agenda; and,

c) The selection of Purple Wave Auction Company through the *State of Kansas Contract #10393* on-line (electronic) auction services for the disposal of surplus items from the district. The district is not charged for this service only the successful bidders of surplus items. This recommendation is also listed in the Purchases Section of the Consent Agenda.

V. Education – None submitted.

VI. Bond – None submitted.

VII. Policy

- A. First Review: Proposed Revisions to BOE Policy 1231 – Acceptable Use of Computers, Networks, Internet, Electronic Mail, and other Online Services – Employees

Appendix 13

Contacts(s) Mary Whiteside

Funding Source: NA

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative and support staff

Purpose: In BOE Policy 1231, the language has been revised to detail appropriate use of electronic mail and other on-line services.

Recommendation: This is the Board's first review of proposed revisions to BOE Policy 1231.

B. Rescind Policy 4028 - Incentive Pay

Appendix 14

Contact(s): Mary Whiteside, Linda Jones

Funding Source: General Fund

2009-10 Budget Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: A State revenue shortfall has resulted in the reduction of district funding by \$182 per student (\$12 million) over the past 12 months. During the past several months, the district has rank ordered cuts needed to balance the budget in light of this reduction in state funding. These potential budget cuts have been discussed with the Board at every meeting since June 1st. High on the priority list of budget reductions is the elimination of incentive pay for certificated employees working in high poverty schools. Data shows that the \$1,500 incentive pay has not had a material effect on teacher retention in hard-to-teach environments.

Recommendation: In order to avoid a reduction in force for teachers, paraprofessionals, and assistant principals, Administration recommends the Board rescind policy P4028.

VIII. Operations

A. Advertising and Marketing of High School TV Project and Building Venues

Appendix 15

Contact(s): Darren Muci, Wendy Johnson, Denise Wren, Jim McNiece

Funding Source: General Fund, Supplemental Fund

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The Administration proposes that it be authorized to enter into an agreement with a marketing/advertising firm to assist in the selling of advertising of television commercials to be broadcast on the closed circuit television programs at select high schools, and also assist in the marketing of advertising space at select, appropriate building venues, (e.g., scoreboards, walls of athletic facilities, fencing surrounding athletic facilities, etc.)

Recommendation: It is recommended that the district enter into a contract with McGinnis Marketing (Wichita, KS) to provide advertising and marketing sales services for a three-year term that will be reviewed annually. The district will receive a percentage of the gross advertising sales for high school television advertising and building venue signage/banner advertising in an amount to be negotiated based upon such factors as (but not limited to) time and length of television ads, and size, location and placement of building venue signage/banner ads.

B. July 8, 2009 Hail Loss

Contact(s): Julie Hedrick, Shannon Krysl
Funding Source: 47 Fund – Self-Funded Insurance Reserve Fund
Non-Budgeted Item
Strategy 8: Upgrade and maintain district facilities.

Purpose: On the evening of July 8, 2009, the City of Wichita experienced rain, wind, and hail that damaged several school district buildings and vehicles. This damage will exceed the school district's \$250,000 self-insured retention for its property insurance coverage. So the district insurance carriers have been put on notice and we expect to be reimbursed for all but the self-insured retention by these companies.

Recommendation: It is recommended that the Board approve an amount not to exceed \$3,000,000.00 for the repairs to school district property caused by the July 8th storm.

C. 2010 Kansas Association of School Boards Legislative Platform

Appendix 16

Contact(s): Board of Education
Funding Source: NA
Strategy 5: Build & Maintain strong relationships with parents, families, the community & businesses.

Purpose: Each year, representatives from KASB member districts meet to review and revise KASB's legislative platform. The platform guides KASB lobbying efforts, bills, and proposals impacting school districts. The KASB Legislative Committee meets several times to review current platform, make revisions, and review policy recommendations from member districts. Board member Betty Arnold is USD 259's representative on the KASB Legislative Committee. The Appendix includes the summary memo from KASB staff.

Recommendation: This item provides the Board an opportunity for discussion and/or appropriate action.

IX. Finance

A. 2009-10 Budget: Authorization to Publish Notice of Hearing

Contact(s): Linda Jones, Ronda Goode
Funding Source: NA
2009-10 Budgeted Item
Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The proposed 2009-10 district Budget at a Glance was shared with the Board on July 20, 2009, Committee of the Whole meeting. The proposed budget shows an increase in the 2010 mill levy by 3.5 mills; this increase is due to the 2008 voter-approved bond issue.

Recommendation: It is recommended the Board approve the publication of the 2009-10 budget, and set the annual budget hearing for August 10, 2009.

X. Miscellaneous

- A. Superintendent's Report
- B. Board of Education Report/Requests
- C. New Business
- D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

1. Consultation with an attorney which would be deemed privileged in attorney-client relationship;
2. Matters relating to employer-employee negotiations;
3. Preliminary discussion relating to the acquisition of real property;

The open meeting will resume at approximately _____ in this room.

- E. Reconvene
- F. Adjournment