

**Board of Education Agenda  
Wichita Public Schools - USD 259  
June 8, 2009 - 6 p.m.  
Wichita High School North Lecture Hall  
1437 Rochester - Wichita KS**



The work of Wichita Public Schools is to empower all students with the 21st century skills and knowledge necessary for success by providing a coherent, rigorous, safe and nurturing, culturally responsive, and inclusive learning community.

**I. Roll Call**

- A. Moment of Silence
- B. Pledge of Allegiance – Northwest High School JROTC Cadets

**II. Reports**

- A. Report – Good News
  - 1. Scholarship Recognitions  
Dell Scholar: Janice Coronel, North High School;  
Gates Millennium Scholar: Minh-Duyen Nguyen, East High School; and  
Linwood Sexton Scholar: Marcus McNeal, Heights High School.  
Contact(s): Jim Flax, Denise Wren
  - 2. Wichita Class of 2009 Military Academy Appointments  
U.S. Air Force Academy in Colorado Springs, CO: Maurice Cox, Michael Seis, and  
Minhngan (Mina) Troung, East High School; and U.S. Naval Academy in Annapolis, MD:  
John Reader, East High School.  
Contact(s): Col. Robert Hester, Lt. Col. Mike George, Denise Wren
  - 3. Junior League of Wichita and Judge Riddel Boys Ranch Partner Activity  
Contact(s): Debi Corrigan, Neil Guthrie, Theresa Bramblett
- B. Report – Diversity, Equity, and Accountability Committee
- C. Report – United Teachers of Wichita
- D. Report – Service Employees International

### III. Public Communications

Speakers may register by calling the Clerk of the Board's office at 973-4553 by noon on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting. A nonmember may address the Board on non-agenda items for up to 3 minutes during Public Communications. This section of the meeting will be limited to the first 10 speakers who register. Nonmembers who wish to speak on an item that is on the BOE Agenda may choose to speak for up to 3 minutes during Public Communications, or they may speak for up to 3 minutes at the time the item is considered on the agenda. Speakers should provide 12 copies of any handouts to the Clerk of the Board's table for distribution at the Board table.

### IV. Consent

#### A. Human Resources

Appendix 1

Contact(s): Mary Whiteside

Purpose: Report.

Recommendation: Board approval.

#### B. Designation of Agent for Kansas Public Employees Retirement System

Contact(s): Martin Libhart, Ed Raymond, Mary J. Whiteside, Shannon Krysl

Funding Source: 08 Fund, General Fund

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Purpose: The Kansas Public Employees Retirement Act, KSA 74-4902 (6) provides that each participating employer, through its governing body, designate an individual through whom retirement system transactions and communications will be directed. On June 11, 2007, the Board appointed Leilani Hook as the retirement specialist for this school district.

Recommendation: It is recommended the Board reappoint Leilani Hook as its designated agent through whom retirement system transactions and communications shall be directed for Unified School District 259 of Sedgwick County, Kansas for the 2009-10 fiscal year. Also, it is recommended that the Board authorize an amount not to exceed \$120,000 for the support of this office and its related expenses.

#### C. Finance

##### 1. Treasury Warrants for May 2009

Appendix 2

Contact(s): Linda Jones

Purpose: Monthly report.

Recommendation: Board approval.

##### 2. Safekeeping (Collateral) Reports

Appendix 3

Contact(s): Linda Jones

Purpose: Report.

Recommendation: Board approval.

D. Bids

1. Purchasing Consent: Regular Items

Appendix 4

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. HVAC Filters, Assorted Renewal	\$200,000.00	Dave Johnson
2. Money Messenger Services Renewal	\$50,000.00	Darren Muci
3. Solid Waste Disposal Renewal	\$450,000.00	Dave Johnson
4. Copier Repair Parts Renewal	\$100,000.00	Dave Johnson
5. City Mix Concrete Renewal	\$200,000.00	Dave Johnson
6. Elevation Inspection, Maintenance and Compliance Testing	\$75,000.00	Dave Johnson
7. Skid Steer Loaders	\$59,914.40	Dave Johnson
8. Light Fixtures	\$20,984.40	Dave Johnson
9. Sedgwick County Treasurer	\$20,952.49	Linda Jones
10. Microsoft Server Renewal	\$67,616.97	Cathy Barbieri
11. Annual Support & Maintenance for CISCO Network Equipment	\$39,180.55	Cathy Barbieri
12. Annual Support & Maintenance for VMware	\$29,006.25	Cathy Barbieri
13. Administrative Assistant LTD	\$80,096.99	Cathy Barbieri
14. Electrical Power Service	\$7,184,390.00	Dave Johnson
15. Water & Sewer Services	\$679,895.00	Dave Johnson
16. Natural Gas & Transportation	\$3,788,596.00	Dave Johnson
17. Postage	\$120,000.00	Darren Muci
18. Mimosa Nearpoint Software Maintenance and Support	\$55,320.00	Cathy Barbieri

2. Purchasing Consent: Food Items

Appendix 5

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Fluid Milk	\$1,700,000.00	Darren Muci
2. Yogurt, Assorted	\$82,040.88	Darren Muci
3. Sport Drink, Assorted	\$39,207.75	Darren Muci
4. Pizza Pockets	\$88,087.50	Darren Muci
5. Turkey, Smoked, Sliced	\$119,028.00	Darren Muci
6. Brownies, Chocolate, Frosted, Ind. Pkg.	\$69,000.00	Darren Muci
7. Towel, Disposable, Wiping	\$58,395.00	Darren Muci
8. Utensil Pack	\$102,809.00	Darren Muci
9. Juice, Frozen, Assorted Flavors	\$399,985.00	Darren Muci
10. Five Compartment Foam Lunch Trays	\$208,650.00	Darren Muci
11. Nutrition Services – Employee Uniforms - Renewal	\$30,000.00	Darren Muci
12. Bakery Products, Assorted	\$282,683.02	Darren Muci
13. Pears, Bartlett, Sliced - Revised	\$59,752.00	Darren Muci
14. Bowl Pack Cereal, Assorted Flavors	\$554,367.00	Darren Muci
15. Chip Products, Assorted	\$338,306.80	Darren Muci
16. 100% Juice, Canned, Carbonated	\$23,966.00	Darren Muci
17. Peanut Butter & Jelly Sandwich - Revised	\$183,505.00	Darren Muci

3. Fencing Upgrades: Various Sites

Appendix 6

Contact(s): Dave Johnson, Julie Hedrick  
Funding Source: CIP #0809-1082  
2008-09 Budgeted Item  
Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies for fencing replacement at various district sites. On May 21, 2009, bids were received according to drawings and specifications prepared for Cloud, Gammon, Kensler, McCollom, McLean, and Pleasant Valley Elementary Schools; Coleman, Jardine and Pleasant Valley Middle Schools; and East, Metro Midtown, Northwest, and South High Schools. The low base bid was submitted by Reddi Industries, Inc. in the amount of \$146,775.

Recommendation: It is recommended that the Board enter into a contract with Reddi Industries, Inc. for a total contract sum of \$161,775, which includes the above base bid and a contingency amount of \$15,000 for fencing upgrades at Cloud, Gammon, Kensler, McCollom, McLean, and Pleasant Valley Elementary Schools; Coleman, Jardine, and Pleasant Valley Middle Schools; and East, Metro Midtown, Northwest, and South High Schools.

Base Bid	\$146,775.00
Contingency	15,000.00
Total	\$161,775.00

4. Wood Gym Floor Replacement: Wilbur Middle School

Appendix 7

Contact(s): Dave Johnson, Julie Hedrick  
Funding Source: CIP #0809-1160  
2008-09 Budgeted Item  
Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies to replace the wood gym floor at Wilbur Middle School. On May 28, 2009, bids were received according to drawings and specifications. The low total bid was submitted by Bauer & Sons Construction in the amount of \$139,734.

Recommendation: It is recommended that the Board enter into a contract with Bauer & Sons Construction for a total contract sum of \$144,734, which includes the above total bid and a contingency amount of \$5,000 to replace the wood gym floor at Wilbur Middle School.

Base Bid	\$139,734.00
Contingency	5,000.00
Total	\$144,734.00

E. Bond Consent

1. Architectural Services – Phase 1-B Bond Issue Projects

Appendix 8

Contact(s): Darren Muci, Julie Hedrick

Funding Source: Bond Funds

2008-09 Budgeted Item

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 6: Upgrade district technology.

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: On February 23, 2009, the Board approved contracts for architects on Phase 1-A Bond Issue projects and a list of firms were identified for Phase 1-B and 1-C projects. At this time, the Administration is requesting approval of Phase 1-B contracts. Architectural firms identified for Phase 1-C bond project may be recommended at a later date subject to final scheduling of projects.

Recommendation: It is recommended that the Board authorize the Administration to enter into contracts with the architectural firms previously identified for Phase 1-B bond projects:

Gossen Livingston Associates, Inc. – New Southeast K-8 School

Schaefer Johnson Cox Frey Architecture – New North Elementary School

Spangenberg Phillips LLC – Dodge Elementary rebuild

Hanney & Associates Architects – Hadley Middle School Addition

Law/Kingdon, Inc. – Jackson Elementary Addition

Randal Steiner – Mueller Aerospace and Engineering Discovery Magnet

Folger & Associates, Inc. – Stucky Middle School Addition

Fees will be per the established fee schedule (included as an attachment) and any other modifications allowed as part of the contract.

2. Demolition of Portables and Houses: Various Sites

Appendix 9

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0809-1079

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies to support the 2008 Bond Issue Plan. On March 10, 2008, the Board approved a contract with Bradburn Wrecking Company, Inc. for a cost for demolition per portable and house. The bid included renewal options each year for a possible 3-year renewal.

Recommendation: It is recommended that the Board issue a change order to renew the contract with Bradburn Wrecking Company, Inc. for demolition of portables and houses in support of the Bond Project. The renewal amount will be \$160,000.

Renewal Amount	\$ 150,000.00
Contingency	10,000.00
Total	\$ 160,000.00

F. Programs/Grants

1. 2009-10 JJA/Sedgwick County/USD 259 Truancy Prevention Programs Grant Contract

Contact(s): Denise Wren, Kathy Busch, Greg Rasmussen, Alicia Thompson, Chris Champagne

Funding Source: Juvenile Justice Authority/Sedgwick County Grant  
2009-10 Budgeted Item

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: Sedgwick County is providing a grant award for USD 259 to provide truancy prevention and reduced behavior incidents in nine schools: Adams, Anderson, Bryant, Chisholm Trail, Franklin, Linwood, Pleasant Valley Elementary School, Minneha, and White. The truancy office tracks attendance, files truancy referrals, provides reports to the Board of Education, schools, grantor, and community agencies. This is a continuous grant first awarded in January 2000.

Recommendation: It is recommended that the Board approve the agreement with Sedgwick County and the expenditure of grant funds not to exceed \$174,617. The contract has been reviewed by Legal Services and approved as to form.

2. America's Choice: Budget Year Correction

Contact(s): Denise Seguine, Kathy Busch

Funding Source: Title I, Intervention funds, KSDE School Improvement Grant  
2008-09 Budgeted Item and 2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: On April 13, 2009, the Board authorized the district to enter into contract services for the 2009-10 school year with America's Choice in an amount not to exceed \$1,859,500 for Intensive School Design in seven Title I Middle Schools and selected programs in nine non-Title Middle Schools. This item should have noted that 2008-2009 funds should be released for this purpose and is being resubmitted at this time in order for 2008-09 funds to be expended.

Recommendation: It is recommended that the Board authorize the district to use both 2008-09 and 2009-10 funds for America's Choice expenditures approved on April 13, 2009.

G. Miscellaneous

1. BOE Meeting Minutes for [May 11, 2009](#) and [June 1, 2009](#)

[Appendix 10](#)

Contact(s): Mike Willome

Purpose: The BOE Meeting Minutes for [May 11, 2009](#) and [June 1, 2009](#) are attached in the Appendix.

Recommendation: Board approval.

2. Legal Services: McDonald, Tinker, Skaer, Quinn & Herrington, P.A.

Contact(s): Shannon Krysl, Ed Raymond

Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund Special liability, and 52 Fund – Workers Compensation Reserve Fund

2008-09 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Purpose: McDonald, Tinker, Skaer, Quinn & Herrington, and P.A. have submitted a statement for legal services and expenses for civil litigation of \$28,918.55 and workers compensation of \$12,054.86 for April 2009. This brings the year-to-date total to \$79,450.43 for civil liability and \$180,918.07 for workers compensation.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for workers compensation and civil liability under the school district's self-insured programs ending December 2008 in the amount of \$40,973.41 to McDonald, Tinker, Skaer, Quinn & Herrington, and P.A.

3. Proposed Policy Revisions

[Appendix 11](#)

Purpose: As permitted by BOE Policy 0150 – Functions of the Board, this consent item includes minor policy revisions and/or revisions to existing policy as a result of federal, state, or local law or regulation.

Recommendation: Board approval.

Summary

Policy	Title	Person Responsible
6100	Distribution of Free and Inexpensive Materials	Wendy Johnson

4. KSHSAA Membership and Insurance

Appendix 12

Contact(s): Bill Faflick, Ed Raymond, Mary J. Whiteside and Shannon Krysl  
Funding Source: 06 Fund General Fund, 08 Fund Supplemental General Fund and 57 Fund Athletic Activities Fund

2009-10 Budgeted Item

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: The purpose of this item is to authorize the school district's respective schools to maintain their membership in the Kansas State High School Activities Association (KSHSAA) in order to participate in KSHSAA sponsored events, and to take advantage of the liability insurance and student accident insurance that is part of the KSHSAA program.

Recommendation: It is recommended that the Board authorize the school district's respective schools to renew their membership in KSHSAA for the 2009-10 fiscal year, and to authorize each high school to pay a reduced fee for this year only of \$200 and each middle school to pay a reduced fee for this year only of \$65 from the Fund 57, Athletic Activities Fund, directly to KSHSAA, and further to authorize payment from the Fund 06, General Fund, for the KSHSAA catastrophic liability and student accident insurance policies at a cost not to exceed of \$27,000.00.

It is further recommended that the Board authorize the school district to purchase a separate layer of student accident insurance from Student Assurance Services, Lawrence, KS to reduce the KSHSAA deductible of \$25,000 to a deductible of \$3,500 for an annual premium not to exceed \$20,000 to be paid from Fund 08, Supplemental General Fund.

5. Student Accident Insurance – Voluntary/Latchkey

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl

Funding Source: NA

2009-10 Budgeted Item

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: As a service for parents or guardians, the school district has allowed the solicitation of student accident insurance for those families who want to cover their students for accidents that might occur during the school year. This district does not provide accident insurance or premises medical coverage on a blanket basis for all students or members of the public. Depending upon the scope of coverage, such insurance could cost the district from \$100,000 to \$250,000 a year. Therefore, the school district makes available this voluntary insurance, and no school district funds are used to purchase this insurance. The district does not warrant this insurance is adequate to satisfy the needs of any purchaser

Recommendation: It is recommended that the Board authorize Student Assurance Services, Lawrence, KS the right to provide voluntary student accident insurance, including sports coverage for the fiscal year 2009-10. This is the program endorsed by the Kansas Association of School Boards.

Also, it is recommended that Student Assurance Services, Lawrence, KS provide this service to the district's Student Age Program (latchkey) at a cost of \$2.00 per participant, which is built in to the fees charged by the program.

## 6. Flexible Spending Plan

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl;

Funding Source: Fund 96

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Application Software, Inc. (ASI) was approved on July 24, 2000 as flex spending claims administrator for 2000-01 through 2004-05, subject to annual Board approval. On June 13, 2005, ASI's contract was extended subject to annual Board approval. The current rate of \$3 per participant per month was guaranteed for five years.

Recommendation: It is recommended the Board approve renewal of the contract for 2009-10 with ASI of Columbia, Missouri for claim administration expenses for a fee of \$3.00 per participating employee per month, not to exceed \$100,000 per year.

## 7. Supplemental Life Insurance

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl

Funding Source: Fund 98, Payroll Deduction Fund

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The district makes available on a voluntary purchase basis a supplemental life insurance plan for employees eligible for district benefits. Employees may purchase, without cost to the district, group term life insurance that is in addition to the insurance provided by the school district and KPERS. On March 15, 2002, a RFP was sent to approximately 150 brokers and insurance companies. The Guardian Life Insurance Company of Lehigh Valley, PA was selected through its broker SS&G in Wichita. Currently 540 employees take advantage of this program.

Recommendation: It is recommended the Board authorize the district to continue this voluntary contribution life insurance plan through The Guardian Insurance Company, and its agent SS&G, Inc. for the period of July 1, 2009 through June 30, 2010.

8. Group Term Life Insurance

Appendix 14

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl

Funding Source: Fund 08 (Supplemental General Fund)

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On June 4, 2001, the Board approved the low responsible proposal to provide Group Term Life Insurance for the district by Standard Insurance Company of Portland, OR for the time period July 1, 2001 through June 30, 2004, subject to annual Board approval. Effective September 1, 2004, the rate increased from 0.155 per \$1,000 of coverage per month to 0.17 per \$1,000 of coverage. Standard Insurance Company increased the rate for the 2007-08 fiscal year to 0.19 per \$1,000 of coverage and has guaranteed the rate of 0.19 per \$1,000 of coverage through 2011.

Insurance Management Associates of Kansas (IMA) is the Agent of Record for this coverage. IMA agreed to provide brokerage services for a flat annual fee of \$2,500 per year in lieu of commission.

Recommendation: It is recommended the Board approve the purchase of group term life insurance from Standard Insurance Company at a cost not to exceed \$520,000 for premiums for the period July 1, 2009 through June 30, 2010. It is further recommended the Board authorize the Administration to pay a \$2,500 annual fee to Insurance Management Associates for life insurance brokerage services for the period July 1, 2009 through June 30, 2010.

9. Employee Assistance Program (EMPAC)

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl

Funding Source: Fund 08 Supplemental General Fund

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: To improve employee productivity and lower costs to the health plan, the district contracts for the services of EMPAC to provide employee assistance programs. Management services include management referrals for poor work performance, alcohol and/or drug use, plus educational seminars on request. Employee services include emergency counseling for marital and family relationships; alcohol and drug use; emotional and social concerns; financial and legal matters; and short-term counseling.

Recommendation: It is recommended that the Board approve an amount not to exceed \$75,000 to purchase employee assistance programs from EMPAC.

10. Physicals for New Hires, DOT, Fitness for Duty, POETS, and Cause; and Hepatitis Shots

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl

Funding Source: 08 Fund Supplemental General Fund

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: This item provides for employment physicals as required by the district for: pre-employment, DOT, Fitness for Duty, POETS, and Cause. It also provides Hepatitis shots for employees in "at-risk" positions or after exposure.

Recommendation: It is recommended that the Board approve an amount not to exceed \$130,000 for employment physicals as required by the district and Hepatitis shots for employees in "at-risk" positions or after exposure.

11. Special Liability Expenses Fund

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl, Linda Jones

Funding Source: Fund 42, Special Liability Expenses Fund

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: KSA 72-8248, 2000 Supp., authorizes school districts to establish a special liability fund to pay the cost of providing for a school district's defense and the defense of its employees that arise under the Kansas Tort Claims Act, and for payment of claims and other direct and indirect costs relating thereto. The payment of judgments rendered against the school district is also to be paid from this fund.

Recommendation: It is recommended that the Board authorize the Administration to pay liability judgments and direct and indirect expenses to any judgment that may arise during the 2009-10 fiscal year from Fund 42 in an aggregate amount not to exceed \$1,000,000.

## 12. Property and Casualty Insurance

Appendix 15

Contact(s): Shannon Krysl, Ed Raymond and Mary J. Whiteside

Funding Source: Fund 08

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 8: Upgrade and maintain district facilities.

Purpose: After the hail storm of 1992, the district's property and casualty insurance program assumed a large self-insured retention in order to keep insurance premiums reasonable. Thus, this district purchases property insurance above a \$250,000 self-insured retention, and above \$150,000 for liability insurance up to the limits stated in the Kansas Tort Claims Act. The school district's insurance broker, Hilb, Rogal and Hobbs, has marketed our insurance programs among several insurance companies and recommends the coverage included in the Appendix.

Recommendation: It is recommended that the Board authorize the expenditure from Fund 08, the supplemental general fund, an amount not to exceed \$1,750,000 for the purchase of property and casualty insurance for the period of July 1, 2009 through June 30, 2010. It is further recommended that the Board approve payment from Fund 08 of \$67,500 to Hilb, Rogal and Hobbs for its fee in the placement of these insurance policies and any related services performed during fiscal year 2009-10.

## 13. Builders Risk Insurance

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl and Julie Hedrick

Funding Source: Bond Capital Projects, Fund 61

2009-10 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: To standardize the premium and policy coverage for the bond construction projects, the Administration authorized the Risk Management office to obtain the Builders Risk insurance covering all school bond construction projects. Coverage is placed through the district's insurance broker of record, Willis/HRH, through the Travelers Insurance Company. Projects are reported monthly so premium is paid only for those locations that are active.

Recommendation: It is recommended that the Board authorize an expenditure up to \$65,000 for Builders Risk Insurance from July 1, 2009 through June 30, 2010.

14. Self-Funded Insurance Reserve

Appendix 16

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl  
Funding Source: Fund 47 – Self-Funded Insurance Reserve Fund  
2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The school district has operated self-funded benefit plans since the 1980's. For the 2005-06 fiscal year, the school district's health plan, the income protection plan (short term disability), and the risk management reserve fund were combined from their separate funds into the 47 Fund, the self-funded insurance reserve fund. During the 2006-07 fiscal year the wellness and ergonomic programs were added to this fund. Thus, several self-funded employee benefit programs are combined into this one fund.

Recommendation: It is recommended that the Board authorize the Administration to fund an amount for self-funded insurance programs in the 47 Fund in an amount not to exceed \$4,100,000. This does not include the Health, Pharmacy, and Dental Benefit Plan item under Operations in this BOE Agenda.

15. Workers Compensation Reserve Fund

Appendix 17

Contact(s): Ed Raymond, Mary J. Whiteside, Shannon Krysl and Carolyn Jenlink  
Funding Source: Fund 52 – Workers Compensation reserve Fund  
2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Since 1986, the Board has approved self-funding its statutory obligation to provide workers compensation benefits to employees injured while in the course of and arising out of their employment. KSA 44-505(e) requires a self-insured school district to maintain a separate loss reserve loss fund for the payment of workers compensation claims, judgments and expenses. The Risk Management office administers this program.

Recommendation: It is recommended that the Board authorize the Administration to expend up to \$3,200,000 from the Workers Compensation Reserve Fund during the period of July 1, 2009 through June 30, 2010 to pay workers compensation claims and claims expenses necessary to administer the school district's self-insured workers compensation program, and comply with the Kansas state law requirements for self-funded plans.

16. School Service Center Groundwater Monitoring and Interim Remedial Measure (IRM)

Contact(s): Tim Phares

Funding Source: Capital Outlay (CIP#0909-1071)

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: Investigations performed by the Kansas Department of Health and Environment and others on the School Service Center property and on property located geographically southwest off-site of the School Service Center property, in an area commonly referred to as the 29<sup>th</sup> and Mead Superfund Site (now part of the Northeast Industrial Corridor site), indicate the presence of chlorinated volatile organic compounds (VOCs) in the groundwater. As a result of that contamination, the Kansas Department of Health and Environment (KDHE) and Unified School District No. 259 entered into a Consent Order (Case No. 92-E-121) to perform a Remedial Investigation (RI) at the USD 259 School Service Center, in accordance with Board of Education approval on February 22, 1993. The Board of Education amended the Consent Order on May 13, 2002 to include a *Feasibility Study* (FS) for the School Service Center Property.

On January 12, 2009, the Board of Education authorized Golder Associates, Inc. to perform semi-annual sampling (project year 2008) of selected monitoring wells at the School Service Center Site. In addition, the Board authorized Golder to implement groundwater field work needed to begin active treatment of groundwater with chemical and biological agents to breakdown target contaminants.

After reviewing the data generated from the semi-annual (project year 2008) monitoring event, Golder Associates recommended that the district continue with semi-annual sampling of selected monitoring wells at the School Service Center site and to continue the groundwater *Interim Remedial Measure* (IRM) (groundwater clean-up) at the School Service Center. In addition, funds are requested to provide consultation for the *North Industrial Corridor Site* work plans and reports.

The projected cost to conduct the remedial work described herein for the School Service Center Site through August 2009 is \$74,400. This cost includes the first semi-annual groundwater sampling event (project year 2009), continued work on the groundwater *Interim Remedial Measure* (IRM) (site-clean-up), and to provide consultation for the North Industrial Corridor Site work plans and reports.

Recommendation: It is recommended that the Board retain the services of Golder Associates, Inc. to conduct the first semi-annual monitoring event (2009 project year), implement the groundwater *Interim Remedial Measure*, and to provide consultation for the North Industrial Corridor work plans and reports for the School Service Center property. The total authorized district expenditure for this project will be \$74,400, which includes funds for project management expenses.

17. Contract Change Order: Service Contract for Asbestos Repair and Removal (RFB 07-42572)

Contact(s): Tim Phares

Funding Source: Capital Outlay (CIP# 0809-1065)

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The Wichita Public Schools periodically requires removal of asbestos containing materials (ACM) from school buildings in order to support capital construction projects and various maintenance activities. The Administration requested bids from approved asbestos contractors to perform asbestos removal and maintenance activities under a service contract with the Board of Education. The Request for Bid (RFB) contained a provision for a contract extension for a second, third, and fourth year term subject to Board approval. An analysis of the submitted bids by the Administration indicates that Remediation Contractors, Inc. (RCI) submitted the *lowest responsive bid*.

On June 9, 2008, the Board approved the renewal of the service contract for asbestos repair and removal with Remediation Contractors, Inc. in the amount of \$150,000 for the 2008-09 school year.

On March 9, 2009, the Board approved a contract change order in the amount of \$60,000 for Remediation Contractors, Inc. for the 2008-09 school year in order to support maintenance and construction projects.

Current planning for maintenance and renovation projects indicates that additional funds will be needed for asbestos removal for the 2008-09 school year. The Administration is requesting a contract change order in the amount of \$20,000 be approved for Remediation Contractors, Inc. for the 2008-09 school year in order to support maintenance and construction projects.

Recommendation: It is recommended that the Board approve a contract change order with Remediation Contractors, Inc. in the amount of \$20,000 for asbestos repair and removal. The total contract sum will be \$230,000 for the 2008-09 school year.

18. Microwave Spare Parts and Services – MLW, Inc.

Contact(s): Cathy Barbieri

Funding Source: MIS General Funds

2008-09 Budgeted Item

Strategy 6: Upgrade district technology.

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Management Information Services (MIS) is in the process of completing a project to replace end of life ATM equipment in our network. In order to complete this entire project and facilitate the replacement of the ATM equipment across the entire network, it will be necessary to replace the ATM's with equipment that is referred to as RAD converters. RAD converters serve as an interface in our network and will allow us to take advantage of the redundancy, speed, and reliability that our new network design provides.

Recommendation: It is recommended the Board approve the purchase of an additional 64 DS3 RADS and eight OC3 RADS to complete the upgrade of all remaining sites on the network for a cost of \$86,880.

19. Mobile Data Collection Tool

Contact(s): Kim Davis, Kathy Bush

Funding Source: General Fund

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 6: Upgrade district technology.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: The purpose of this item is to allow district staff to collect data electronically. MIS is developing mobile applications for use by staff on Apple iPod Touch, which will replace the Palm Personal Digital Assistants (PDAs). The iPod Touch devices will be used by principals, assistant principals, and others to collect data electronically as well as access eSIS when away from their desks.

Recommendation: It is recommended that the Board approve the purchase of Apple iPod Touch PDAs to be used by staff to collect data electronically, in an amount not to exceed \$50,000.

20. Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP) Licensing and Training Renewal Appendix 18

Contact(s): Denise Seguine, Kim Davis

Funding Source: Supplemental General Fund

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The Administration would like to continue the use of Northwest Evaluation Association (NWEA) MAP testing for grades 3-10 during the 2009-10 school year.

Recommendation: It is recommended that the Board authorize the renewal of Northwest Evaluation Association Measures of Academic Progress (MAP) licensing, support materials, services, and training for the 2009-10 school year; in an amount not to exceed \$300,000.

21. Discovery Education Annual Subscription Renewal: United Streaming Appendix 19

Contact(s): Denise Seguine, Lisa Lutz, Kim Davis

Funding Source: General Funds

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: This item requests renewal of the annual subscription for continued use of Discovery Education. The subscription service provides students and staff of USD 259 with a Web-based, on-demand streaming video library of over 5,000 videos, 50,000 video clips, and thousands of images. A classroom resource section has been added, to assist teachers in the integration of electronic resources. Using computers, our students and staff can quickly search for content by subject, state standard, or key word.

Recommendation: It is recommended the Board authorize the expenditure in an amount not to exceed \$90,900 for annual subscription renewal for Discovery Education with United Streaming.

22. Exam View and Learning Series Annual License Renewal

Appendix 20

Contact(s): Denise Seguine, Lisa Lutz, Kim Davis

Funding Source: general funds

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The purpose of this item is to renew the annual license for continued use of Exam View test creation software and Learning Series item bank resource. The software and content is a valuable component for teachers to use in the development of classroom formative assessments

Recommendation: It is recommended the Board authorize the expenditure in an amount not to exceed \$42,000 for annual license renewal for Exam View and Learning Series from elnstruction, formerly known as FSC Creations.

23. Purchase of Curriculum for Secondary ESOL and Special Education

Appendix 21

Contact(s): Denise Seguine, Susanne Smith, Neil Guthrie, Karen Boettcher

Funding Source: Intervention Funds

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The purpose of this agenda item is to provide specialized textbook materials needed to support literacy for secondary ESOL and Special Education students. The curriculum selected will address specialized literacy needs as part of the district's Multi-Tiered System of Support (MTSS).

Sopris West, *Language!*: ESOL

SRA, *Corrective Reading*: Special Education

Recommendation: It is recommended that the Board approve the purchase of specialized textbook materials needed to support literacy for secondary ESOL and Special Education students, in an amount not to exceed \$300,000 from the Intervention Funds.

24. Renewal of SchoolNet Licensing and Training

Appendix 22

Contact(s): Denise Seguine, Kim Davis

Funding Source: Supplemental General Fund

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The Administration would like to continue the implementation of SchoolNet as an instructional management solution. This application is becoming the foundational tool to integrate instructional materials and students data management for USD 259.

Recommendation: It is recommended that the Board authorize the renewal of SchoolNet licensing, support materials, and training for the 2009-10 school year, in an amount not to exceed \$634,786.

25. Elementary and Middle School Activities Integrating Math and Science [Appendix 23](#)  
(AIMS) Resources

Contact(s): Denise Seguine, Susanne Smith, Sue Farag, Lisa Lutz

Funding Source: Textbook Fund

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The purpose of this item is to purchase AIMS Resources for Teachers Prekindergarten-Grade 8 that will provide integrated math and science lessons and activities. These resources replace the full adoption of new Science Curriculum due to budgetary constraints.

Recommendation: It is recommended that the Board approve purchase of AIMS Resources for Prekindergarten-Grade 8 for amounts that do not exceed funds available in the textbook rental fund at the time payment of the purchase order is made to replace a full Science Adoption.

## V. Education

### A. High School/Middle School Reform Vertical Team Leadership Training Update

Contact(s): Kathy Busch, Denise Wren

Funding Source: In-Service Funds, High School and Middle School budgets

2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: At the request of Board member Barbara Fuller, this report will provide an update for the Board to show the impact of the High School/Middle School Reform Vertical Team Leadership Training that selected secondary administrators have participated in throughout the current school year. The training is a partnership with AVID, The Flippen Group, and Learning Keys to create a comprehensive training program for principals that includes rigor, monitoring of instruction, and operational strategic planning.

Recommendation: This agenda item is provided for informational purposes only.

### B. Cultural Proficiency Update

Contact(s): Denise Seguine, Susanne Smith, Kim Burkhalter, Scott Dellinger, Phyllis Cottner

Funding Source: NA

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Purpose: On February 9, 2009, Board member Lanora Nolan requested a presentation and update on implementation of Cultural Proficiency curriculum throughout the district. This item provides the requested update.

Recommendation: This item is presented for the Board's information.

C. Homework Procedures

Contact(s): Greg Rasmussen, Alicia Thompson, Kathy Busch, Denise Wren

Funding Source: NA

Non-Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: On April 27, 2009, Board member Lanora Nolan requested an agenda item on the homework policy of the district. Tonight's presentation will include a fact sheet on homework and assignment of textbooks from elementary, middle, and high school.

Recommendation: This item is for the Board's information and discussion only.

VI. **Bond – None submitted.**

VII. **Policy**

A. Second Review: New BOE Policy 1117 - Education of Homeless Children and Youth

Appendix 24

Contact(s): Denise Seguine, Brad Pepper

Funding Source: NA

Non-Budgeted Item

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 7: Design and implement a plan that lifts the burden of desegregation from any one segment of our community, removes the effects of racial isolation, and increases programs of choice.

Purpose: Policy 1117 - Education of Homeless Children and Youth was introduced on May 11, 2009. This policy will provide guidance for educational procedures when enrolling homeless children and unaccompanied youth so that discrimination does not occur due to undue family situations that the children and youth have no control over. Based on the Board's discussion, revisions have been made for this second review.

Recommendation: It is recommended the Board approve BOE Policy 1117 – Education of Homeless Children and Youth.

B. Second Review – New BOE Policy 3330 - Disadvantaged and Woman-Owned Business Enterprises Purchasing

Appendix 25

Contact(s): Darren Muci

Funding Source: NA

Non-Budgeted Item

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Staff has made changes to the draft policy that was first presented to the Board on May 11, 2009. This policy will provide guidance for governance of purchases from Disadvantaged Business Enterprises (DBE) and Woman Owned Business Enterprises (WBE). This draft includes changes suggested by the Board and Administration.

Recommendation: This draft policy is presented for the Board's second review.

## VIII. Operations

### A. Termination of Urban League Learning Center Lease Agreement through Urban League of Kansas, Inc.

Contact(s): Denise Wren

Funding Source: State Intervention Funds

2009-10 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: The purpose of this item is to request approval to terminate the lease agreement between the Urban League of Kansas, Inc. and USD 259. The Learning Center presently housed at the Urban League location, 2418 E. 9<sup>th</sup>, will be moved to Dunbar Adult Center and will be renamed Dunbar Learning Center.

Recommendation: It is recommended that the lease agreement between the Urban League of Kansas and USD 259 be terminated. Section two of the lease provides either party may terminate the lease by providing the other party ninety (90) days advance written notice of such termination.

### B. Health, Pharmacy, and Dental Benefit Plan

Appendix 26

Contact(s): Ed Raymond, Mary J. Whiteside and Shannon Krysl

Funding Source: 47 Fund – Self-Funded Health Plan Reserve

2009-10 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On February 12, 2007, the Board approved an agreement with Coventry Health Care of Kansas to act as third-party administrator for the school district's self-funded health and pharmacy benefit plan. Delta Dental of Kansas was approved as administrator of the district's dental benefit plan. The new agreement is effective on September 1, 2007.

Recommendation: For fiscal year July 1, 2009 to July 1, 2010, it is recommended that the Board authorize CIGNA to administer runout health care claims through August 31, 2009 for claims incurred in plan year 2006-07. From July 1, 2009 to July 1, 2010, it is recommended that the Board authorize Coventry Health Care of Kansas to administer the district's self-funded health and pharmacy benefit plan. From July 1, 2009 to July 1, 2010, it is recommended that the Board authorize Delta Dental of Kansas to administer the district's self-funded dental plan.

It is further recommended that the Board authorize the Employee Benefits office to prepare for the implementation of the self-funded health and pharmacy benefit plan on September 1, 2009, at the current funding level for the health, pharmacy and dental benefit plan not to exceed the sum of \$59,000,000. Employee Benefits office may return to the Board at a later date for further authorization of funding levels and premium contributions pending the outcome of employee negotiations.

C. Second Review: 2009-10 Board of Education Meeting Calendar

Appendix 27

Contact(s): Martin Libhart, Mike Willome

Funding Source: NA

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: The Board of Education will adopt a resolution stating its 2009-10 meeting dates, times, and locations at the organizational meeting on July 13, 2009 at the North High Lecture Hall. The Appendix includes an overview and draft of the calendar for the Board and Administration's second review. North High Administration has reviewed these drafts. The Board had its first review of the proposed calendar on March 9, 2009, and requested no revisions. Financial Services and the Operations Division (Purchasing) leadership suggested the June meetings be scheduled for June 7, 14, 21, and 30 rather than June 7, 14, 28, and 30. The revised calendar draft reflects this suggestion.

Recommendation: This item provides an opportunity for the Board's second review of the 2009-10 BOE Meeting Calendar.

**IX. Finance**

A. 2009-10 Budget

Contact(s): Linda Jones, Ronda Goode

Funding Source: NA

2009-10 Budgeted Item

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On June 1, 2009, the Board held a Committee of the Whole to discuss the budget reductions Wichita Public Schools must make for the 2009-10 school year due to state aid cuts and increasing costs. Tonight's item provides an opportunity for Administration to provide responses to Board members' questions and for the Board to discuss any other items regarding budget planning.

Recommendation: This item is for the Board's discussion.

**X. Miscellaneous**

A. Superintendent's Report

B. Board of Education Report/Requests

C. New Business

D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

1. Matters relating to employer-employee negotiations;
2. Matters relating to actions adversely or favorably affecting a person as a student;
3. Preliminary discussion relating to the acquisition of real property;

The open meeting will resume at approximately \_\_\_\_\_ in this room.

E. Reconvene

1. Appeal Hearing: Case 13

Purpose: On Wednesday, June 3, 2009 at noon, an appeal hearing was held regarding a 4th grade student from Lawrence Elementary School.

Recommendation: A recommendation will be presented at the Board table.

2. Appeal Hearing: Case 14

Purpose: On Tuesday, June 2, 2009 at 8 a.m., an appeal hearing was held regarding a 6th grade student from Gordon Parks Academy.

Recommendation: A recommendation will be presented at the Board table.

F. Adjournment