

Board of Education Agenda
Wichita Public Schools - USD 259
February 23, 2009 - 6 p.m.
Wichita High School North Lecture Hall
1437 Rochester - Wichita KS



The work of Wichita Public Schools is to empower all students with the 21st century skills and knowledge necessary for success by providing a coherent, rigorous, safe and nurturing, culturally responsive, and inclusive learning community.

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance – Hadley Middle School Leadership Cadets

II. Reports

- A. Report – Good News
 - 1. America's Choice Video
Contact(s): Denise Seguire
 - 2. City of Wichita Bus Shelter Art Recognition
Contact(s): Wendy Johnson
- B. Report – United Teachers of Wichita
- C. Report – Service Employees International

III. Public Communications

Speakers may register by calling the Clerk of the Board's office at 973-4553 by noon on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting. A nonmember may address the Board on non-agenda items for up to 3 minutes during Public Communications. This section of the meeting will be limited to the first 10 speakers who register. Nonmembers who wish to speak on an item that is on the BOE Agenda may choose to speak for up to 3 minutes during Public Communications, or they may speak for up to 3 minutes at the time the item is considered on the agenda. Speakers should provide 12 copies of any handouts to the Clerk of the Board's table for distribution at the Board table.

IV. Consent

- A. Human Resources – None submitted.
- B. Finance – None submitted.

C. Bids

1. Purchasing Consent

Appendix 1

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Bulk, Miscellaneous Network Servers and Personal Computers	\$3,500,000.00	Cathy Barbieri
2. Narrow Aisle Forklift	\$30,825.02	Darren Muci

2. HVAC Upgrades: Irving Elementary School

Appendix 2

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0809-1143

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies for HVAC upgrades at Irving Elementary School. On February 17, 2009, bids were received according to drawings and specifications. The low base bid was submitted by Central Mechanical Wichita, Inc. in the amount of \$127,597.

Recommendation: It is recommended that the Board enter into a contract with Central Mechanical Wichita, Inc. for a total contract sum of \$148,497 which includes the above base bid, Alternate #1 and a contingency amount of \$15,000 for HVAC Upgrades at Irving Elementary School.

Base Bid	\$127,597.00
Alternate #1	5,900.00
Contingency	15,000.00
Total	\$148,497.00

Alternate #1 – Balance and adjust hydronic hot and cold water piping

D. Bond Consent

1. Engineering Services: Various Sites

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: Capital

C.I.P #CIP #0809-1076

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: Capital funding is available to provide site feasibility studies, site surveys, soil testing, and engineering reports to support bond construction projects. Based on current projected needs for Phase I bond projects, the estimated total amount for engineering services will be \$250,000. KSA 72-6760 does not require the solicitation of competitive bids/proposals for services of this nature; however, in order to ensure the district is receiving best value services, several proposals will be solicited for each project. These services will be performed by selected vendors on an "as-needed" basis.

Recommendation: It is recommended that the Board approve an initial purchase amount of \$250,000 for Phase I engineering consulting services. These services will be performed by various vendors who are qualified, quality firms in the immediate area, that perform technical engineering services to meet the requirements, codes, and regulations.

2. Intercom Systems: Griffith, Harry Street, Levy, Minneha, Mueller, Curtis, and Metro Midtown

Contact(s): Dave Johnson, Julie Hedrick
 Funding Source: CIP #0809-1076 and 0809-1102
 2008-09 Budgeted Item
 Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies to support the 2008 Bond Issue. Intercom replacements at Griffith, Harry Street, Minneha, Mueller Elementary Schools, and Levy Special Education Center were identified in the 2008 Bond Plan to be provided by Capital Outlay funding. In addition, the '08-09' Capital Outlay Fund includes money for intercom replacement at various sites. On February 17, 2009, bids were received according to drawings and specifications. The low base bid was submitted by Electronic Contracting in the amount of \$78,994 for Griffith, Harry Street, Minneha, Mueller, Curtis and Levy Special Education Center and Alternate #1 for Irving. The low base bid for Metro Midtown was submitted by McClelland Sound in the amount \$11,000.25.

Recommendation: It is recommended that the Board enter into a contract with Electronic Contracting for a total contract sum of \$89,494 which includes the above base bid plus Alternate #1 and a contingency amount of \$10,500 (\$1,500 per school) for intercom systems at Griffith, Harry Street, Minneha, and Mueller Elementary Schools, Curtis Middle School, Irving, and Levy Special Education Center. It is recommended that the Board enter into a contract with McClelland Sound for a total contract sum of \$12,500.25 which includes the above base bid and a contingency amount of \$1500 for Metro Midtown intercom system.

Base Bid	\$69,723.00
Alternate #1 - Irving	9,271.00
Contingency	<u>10,500.00</u> (Griffith, Harry Street, Minneha, Mueller, Curtis, Irving, & Levy)
Total	\$89,494.00
Base Bid-Metro Midtown	\$11,000.25
Contingency	<u>1,500.00</u>
Total	\$12,500.25

- E. Programs/Grants – None submitted.

F. Miscellaneous

1. BOE Meeting Minutes for [February 9, 2009](#) and Special BOE Meetings [Executive Sessions] from [February 13-20, 2009](#) Appendix 4

Contact(s): Mike Willome

Purpose: The BOE Meeting Minutes for [February 9, 2009](#) are attached in the Appendix. The BOE Meeting Minutes for special meetings from [February 13-20, 2009](#) will be published prior to the start of tonight's meeting and provided at the Board table.

Recommendation: Board approval.

2. Trane Equipment: Various Sites

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0809-1099

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: Numerous sites throughout the district have Trane HVAC equipment. When the equipment needs replacement or repair, the purchase must be made as quickly as possible to keep learning environments safe and comfortable. Trane participates in The Cooperative Purchase Network which allows participating public agencies to purchase mechanical labor, equipment, and supplies on an as needed basis.

Recommendation: It is recommended that the Board approve a maximum amount of \$200,000 for HVAC related labor, equipment, and material to be purchased from the Trane Company per TCPN Contract #R4669.

3. Engineering Consulting Fees: Chisholm Trail Elementary School

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0809-1059

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies for consultant fees for district-wide projects. The district has requested the engineering firm of Midwest Engineering, Inc. to provide mechanical engineering for upgrading the HVAC system at Chisholm Trail Elementary School.

Recommendation: It is recommended that the Board enter into a Not to Exceed contract in the amount of \$20,500 which includes a consulting fee of \$19,500 plus \$1,000 contingency for allowable reimbursable expenses with Midwest Engineering, Inc. to provide consulting services for HVAC upgrades for Chisholm Trail Elementary School.

4. Microwave Spare Parts and Services – MLW, Inc.

Contact(s): Cathy Barbieri

Funding Source: MIS General Funds

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Our Wide Area Network is over ten years old, and we are finding it necessary to replace components that are outside the warranty from time-to-time. This summer, we will be upgrading our Wide Area Network, which will require the interfaces to our microwave equipment be replaced in a very tight window. MIS is asking for approval to use these funds as needed for the purchase of microwave-related equipment, parts, and service to avoid outages with the network. With over 200 microwave units in our network providing data and voice communication, we need to be in a position to respond quickly to avoid an outage and minimize duration of outages.

Recommendation: It is recommended that the Board approve the purchase of microwave and network related parts as necessary from MLW, Inc. at a cost not to exceed \$60,000.

V. Education

A. Textbook Adoption

Contact(s): Denise Seguine, Susanne Smith

Funding Source: NA

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The purpose of this presentation is to review information related to textbook adoption. Included will be a review of the 7-year textbook adoption cycle, policy related to textbook adoption, prioritization for 2008-09 adoptions, and budget information.

Recommendation: This item is for the Board's information.

VI. Bond

A. Architectural Services – Phase 1 Bond Issue Projects

Appendix 5

Contact(s): Darren Muci, Julie Hedrick

Funding Source: Bond Funds

2008-09 Budgeted Item

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 6: Upgrade district technology.

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: Administration will present a listing of architectural firms selected for Phase 1 bond issue projects. Architectural firms selected for Phase 1A projects will be recommended for contractual work to commence immediately. Architectural firms identified for Phase 1B and 1C bond projects may be recommended at a later date subject to final scheduling of projects.

Recommendation: It is recommended that the Board authorize the Administration to enter into contracts with architectural firms identified for Phase 1A bond projects. Complete information will be provided to the Board on February 23, 2009.

VII. Policy

A. Third Review: BOE Equity Policies 0900, 1160, and 6812

Appendix 6

Contact(s): Kim Burkhalter, Tom Powell,

Funding Source: NA

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 7: Design and implement a plan that lifts the burden of desegregation from any one segment of our community, removes the effects of racial isolation, and increases programs of choice.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: On February 9, 2009, BOE policies 0900 – Integration and Diversity, 1160 – Equity and Diversity Committee and 6812 – Cultural Proficiency Education were presented to the Board for a second review as a part of the work for Equity and Accountability. After discussion and review, the Board’s requested revisions have been made to each policy. These policies are presented for discussion and Board approval.

Recommendation: These three BOE Equity policies are presented to the Board for discussion and/or appropriate action:

0900 – Integration and Diversity,

1160 – Equity and Diversity Committee

6812 – Cultural Proficiency Education

B. First Review: Revisions to Nutrition Services Policies 7405, 7410, and 7411

Appendix 7

Contact(s): Darren Muci, Vicki Hoffman

Funding Source: NA

Non-Budgeted Item

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The Administration is requesting consideration of revisions to three Nutrition Services policies.

Recommendation: Revisions to the following three BOE Nutrition Services policies are presented to the Board for first review:

7405 – Free and Reduced Price Meals

7410 – Collection of Food Services Monies – Elementary Schools:

It is proposed that this policy be renamed “Collection of Food Services Monies.”

7411 – Collection of Food Services Monies – Secondary Schools:

It is proposed that this policy’s content be combined with 7410 so that 7411 is deleted.

VIII. Operations

A. 2009-2010 Parent/Teacher Calendar

Appendix 8

Contact(s): Ed Raymond, Mary Whiteside

Funding Source: NA

Non-Budgeted Item

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: The proposed 2009-2010 Parent/Teacher Calendar is being submitted for the Board's review and approval.

Recommendation: It is recommended that the Board adopt the proposed school calendar with August 17, 2009, as the first day of school, and May 26, 2010, as the last day of school.

Speaker(s):

1. Paul Babich, United Teachers of Wichita.
2. Jo Ellen Cates, 925 S. Beech St., Wichita, 67207.

IX. Finance – None submitted.

X. Miscellaneous

A. Superintendent's Report

B. Board of Education Report/Requests

C. New Business

D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

1. Personnel matters for non-elected personnel;
2. Matters relating to employer-employee negotiations;
3. Matters relating to actions adversely or favorably affecting a person as a student;

The open meeting will resume at approximately _____ in this room.

E. Reconvene

1. Appeal Hearing: Case 7

Purpose: On Monday, February 23, 2009 at 12 noon, an appeal hearing was held regarding a 9th grade student from West High School.

Recommendation: A recommendation will be presented at the Board table.

F. Adjournment