

Board of Education Agenda
Wichita Public Schools - USD 259
January 26, 2009 - 6 p.m.
Wichita High School North Lecture Hall
1437 Rochester - Wichita KS

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance – Brooks Technology/Arts Magnet Leadership Cadets

II. Reports

- A. Report – Good News
 - 1. Wichita State University Harry Gore Scholarship finalists: Nathan Riley, East High; Andrew Longhofer, Northeast Magnet; Adrienne Brown, Northwest High; Kalee Beal, South High; and Megan Hanson, Southeast High.
 - 2. Presentation of Education EDGE Koch Mini-Grants.
Contact(s): Ross Hollander, Steering Team Chairperson; Bill Hanna, Russell Miller
 - 3. Recognition: Board President Lynn Rogers, Volunteer of the Year Award, by Farm Credit Leasing CoBank.
Contact(s): Wendy Johnson
- B. Report – Busing Oversight Committee
Contact(s): Kim Burkhalter
- C. Report – United Teachers of Wichita
- D. Report – Service Employees International

III. Public Communications

Speakers may register by calling the Clerk of the Board's office at 973-4553 by noon on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting. A nonmember may address the Board on non-agenda items for up to 3 minutes during Public Communications. This section of the meeting will be limited to the first 10 speakers who register. Nonmembers who wish to speak on an item that is on the BOE Agenda may choose to speak for up to 3 minutes during Public Communications, or they may speak for up to 3 minutes at the time the item is considered on the agenda. Speakers should provide 12 copies of any handouts to the Clerk of the Board's table for distribution at the Board table.

IV. Consent

- A. Human Resources
Contact(s): Ed Raymond
Purpose: Report.
Recommendation: Board approval.
- B. Finance – None submitted.

Appendix 1

C. Bids

1. Purchasing Consent

Appendix 2

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. All-In-One Audio System	\$71,568.00	Neil Guthrie

2. Exterior Restoration: Metro-Midtown High School and Robinson Middle School

Appendix 3

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0809-1124 and #0809-1127

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies for exterior restoration at Metro Midtown High School and Robinson Middle School. On January 13, 2009, bids were received according to drawings and specifications prepared. The low base bid was submitted by Frederick Waterproofing & Roofing in the amount of \$249,600.

Recommendation: It is recommended that the Board enter into a contract with Frederick Waterproofing & Roofing for a total contract sum of \$269,600, which includes the above base bid and a contingency amount of \$20,000 for exterior restoration at Metro-Midtown High and Robinson Middle Schools.

Base Bid	\$249,600.00
Contingency	20,000.00
Total	\$269,600.00

3. Hall Locker Replacement: Coleman and Marshall Middle Schools

Appendix 4

Contact(s): Dave Johnson, Julie Hedrick

Funding Source: CIP #0809-1083 and 0809-1112

2008-09 Budgeted Item

Strategy 8: Upgrade and maintain district.

Purpose: The 2008-09 Capital Outlay Fund includes monies for locker replacement at Coleman and Marshall Middle Schools. On January 20, 2009, bids were received according to drawings and specifications prepared. The only bid was submitted by Caro Construction in the amount of \$234,925.

Recommendation: It is recommended that the Board enter into a contract with Caro Construction for a total contract sum of \$244,925, which includes the above base bid and a contingency amount of \$10,000 for replacing the hall lockers at Coleman and Marshall Middle Schools.

Base Bid	\$234,925.00
Contingency	10,000.00
Total	\$244,925.00

4. Terrazzo Floor Resurfacing: Mead and Mayberry Middle Schools Appendix 5

Contact(s): Dave Johnson, Julie Hedrick
Funding Source: CIP #0809-1096
2008-09 Budgeted Item
Strategy 8: Upgrade and maintain district facilities.

Purpose: The 2008-09 Capital Outlay Fund includes monies for preservation of current facilities. On January 20, 2009, bids were received according to drawings and specifications prepared for terrazzo floor resurfacing at Mayberry and Mead Middle Schools. The low base bid was submitted by Stephens Industries dba Air Capital Building Maintenance Co. in the amount of \$40,135.

Recommendation: It is recommended that the Board enter into a contract with Stephens Industries dba Air Capital Building Maintenance Co. for a total contract sum of \$43,635, which includes the above base bid and a contingency amount of \$3,500 for resurfacing the terrazzo floors at Mayberry and Mead Middle Schools.

Base Bid	\$40,135.00
Contingency	3,500.00
Total	\$43,635.00

5. Lease of High-Speed Copy Machines for Production Print Center Appendix 6

Contact(s): Darren Muci, Becky Stambaugh
Funding Source: Supplemental General Fund
2008-09 Budgeted Item
Strategy 6: Upgrade district technology.
Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: This is a recommendation to lease three (3) Xerox brand high speed copy machines for the district's Production Print Center at the School Service Center.

Recommendation: It is recommended that the Administration be authorized to enter into a lease with Xerox Corporation for three (3) high-speed, fully networked copy machines with accessories using the Educational and Institutional (E & I) Cooperative Service, Inc., cooperative purchasing contract. The base per-month lease cost of the machines with maintenance (click charges) and support services is \$17,070. Additional monthly maintenance and support fees of \$13,135 to account for potential "heavy use" months and Saturdays per month are required. Thus, the total, annual estimated (maximum) cost for equipment lease and support is \$362,430. The right to enter into this contact is granted by K.S.A 72-6760(b)(9)(c)(i)(ii), and KSA 72-8225.

D. Programs/Grants – None submitted.

E. Miscellaneous

1. BOE Meeting Minutes for [January 12, 2009](#)

[Appendix 7](#)

Contact(s): Mike Willome

Purpose: The BOE Meeting Minutes for [January 12, 2009](#) are attached in the Appendix.

Recommendation: Board approval.

2. Proposed Policy Revisions

[Appendix 8](#)

Purpose: As permitted by BOE Policy 0150 – Functions of the Board, this consent item includes minor policy revisions and/or revisions to existing policy as a result of federal, state, or local law or regulation.

Recommendation: Board approval.

Summary

Policy	Title	Person Responsible
6325	Program of Studies for Secondary Schools	Denise Seguine
7270	Police-School Programs	Debbie McKenna

3. Treasure Chest English Language Learners (ELL) Materials

Contact(s): Denise Seguine, Greg Rasmussen, Alicia Thompson, Karen Boettcher, Brad Pepper

Funding Source: General Fund 06, ESOL and Title I
2008-09 Budgeted Item

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Purpose: The purpose of this item is to purchase Treasure Chest ELL reading materials for ELL students at the following sites: Adams, Enterprise, Franklin, Gammon, Gardiner, Griffith, Lawrence, Lincoln, Payne, Stanley, Woodman, Beech, Kensler, Price-Harris, Seltzer, and L'Ouverture elementary schools.

Treasure Chest materials include teachers edition, beginning and intermediate leveled readers and comprehension cards. The teacher editions are for grades kindergarten through fifth grade and the leveled readers are for grades first through fifth. Two sets of comprehension cards will be purchased for each of the sites listed above. Treasure Chest is the ELL component of the elementary-adopted Treasures reading program that is utilized in all of USD 259 elementary schools.

The purpose of these materials is to meet the diverse learning needs of our ELL students. These materials also align with our district reading curriculum and are easily integrated into language arts for differentiated instruction.

Currently, Allen, Anderson, Cloud, Jefferson, Park, Pleasant Valley Elementary, Washington, Colvin, Caldwell, and Irving currently possess Treasure Chest materials for their ELL programs. With the purchase of these materials, equity will be met in all elementary ELL sites.

Recommendation: It is recommended that the Board approve purchase of Treasure Chest materials in an amount not to exceed \$126,000.

4. Microwave Equipment and Services for District Wide Area Network with MLW, Inc.

Contact(s): Cathy Barbieri

Funding Source: MIS General Funds and /or Capital Outlay Funds

2008-09 Budgeted Item

Strategy 6: Upgrade district technology.

Strategy 8: Upgrade and maintain district facilities.

Purpose: In order to keep the district Wide Area Network viable for the next 15-20 years, it is necessary to continue to upgrade and replace equipment. The original microwave equipment has reached end-of-life, and services for these devices are no longer available. Of the 114 hops (a hop is two units), we still have 83 hops of these obsolete units still in operation. It has been our practice to upgrade a few units each year, and that is our recommendation again this year. We recommend the purchase of eight OC3 microwave hops to replace existing hops on our network. The older equipment being replaced will be used for spares for older units that are still in service as they fail. These failed units will no longer be serviceable.

Maintenance including the replacement of end of life equipment in our existing network is necessary to increase bandwidth to support all district voice, data, and video use.

Recommendation: It is recommended that the Board approve the purchase of eight Eclipse OC3 hops, and installation of both the new and old microwave equipment and RAD converters from MLW, Inc. at a cost not to exceed \$470,000, which includes a contingency of \$43,012.

5. MIS Work Order and Change Management Software: Numara FootPrints [Appendix 9](#)

Contact(s): Cathy Barbieri

Funding Source: MIS General Fund

2008-09 Budgeted Item

Strategy 6: Upgrade district technology.

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Management Information Services processes over 44,000 work orders annually; work orders are logged and tracked by the Help Desk. While this has been effective for the past ten years, we have outgrown the current system's capability and are unable to track software issues and requests. Schools have no visibility to their work orders.

Numara, our current vendor, has a software upgrade that will allow the entire MIS staff to have full access to work orders assigned to them and also allow School Technology Specialists and school staff to enter and have visibility to their work orders. This data would provide the opportunity to truly track the performance of the computers and our applications. The new system would also provide modules to replace two applications that are currently end of life: Change Management and Tech Inventory Database.

Recommendation: It is recommended that the Board approve the purchase of FootPrints software from Numara Software in the amount not to exceed \$103,100.

6. Oracle Server Licensing

Contact(s): Cathy Barbieri

Funding Source: MIS General Fund

2008-09 Budgeted Item

Strategy 6: Upgrade district technology.

Strategy 8: Upgrade and maintain district facilities.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: The Student Information system database server has reached end-of-life and is at maximum capacity. With the continued growth of users and applications using the student database, it is necessary to increase the database server to support the user growth anticipated for the next five years. As a result of the increased capacity of the new server and Oracle's changes in their pricing structure, we are required to increase our licenses.

Recommendation: It is recommended that the Board approve the purchase of four additional Oracle server licenses in the amount not to exceed \$160,000, including a 10 percent contingency from Oracle and the first year's maintenance.

7. PeopleSoft Consulting Services

Contact(s): Cathy Barbieri, Linda Jones, Ed Raymond

Funding Source: Special Funding and/or MIS General Fund

2008-09 Budgeted Item

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 6: Upgrade district technology.

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: On June 16, 2007, the Board approved the use of the PeopleSoft consulting services of eVerge Group (Plano, TX) for various projects as required by the district. Since then, they have provided both functional and technical assistance for several key projects such as Ben Admin, Position Management, Time and Attendance and are currently involved in the PeopleSoft Upgrade to version 9.0 and the implementation of time clocks. Their services have proven to be invaluable to both the functional user and the technical support team. We are weeks away from implementation of the upgrade and time clocks, funds are running low, and we are at-risk of not having technical expertise available for the actual cutover and follow up issues should they arise. Therefore, Finance, HR, and MIS are asking for approval to allocate \$500,000 to eVerge Group to be used as needed for functional and technical support as needed to support the upgrade, and pilot implementation of time clocks and to ensure proper processing of employee payroll for the next 12 months or for as long as these funds are available.

Recommendation: It is recommended that the Board approve PeopleSoft consulting services with eVerge in an amount not to exceed \$500,000.

V. Education

A. Updated Strategic Plan Document

Appendix 10

Contact(s): Lynn Rogers

Funding Source: NA

Strategy 1: Deliver an aligned curriculum.

Strategy 2: Recruit, develop, support and retain a high-quality, diverse teaching, administrative, and support staff.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: On January 20-21, 2009, Kansas State Department of Education consultant Dr. Steve Kukic facilitated the updating of USD 259's Strategic Plan with the Board of Education and Superintendent's Advisory Council. This effort resulted in modifications to the district's mission statement, beliefs, and objectives. At the request of Board President Lynn Rogers, the Strategic Plan document in Appendix 10 is presented for the Board's review.

Recommendation: It is recommended that the Board adopt the revised Strategic Plan document, and direct the Administration to begin work on strategies to implement the plan revisions as adopted.

B. K-12 Education Update

Contact(s): Denise Seguine, Denise Wren, Kathy Busch, Alicia Thompson Greg Rasmussen

Funding Source: NA

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 10: Continuously evaluate the performance of the district in reaching district goals.

Purpose: This agenda item will provide a general update on K-12 education. It will address requests from three Board members. Connie Dietz requested High School Reform Updates, recurring every 6 months. Barbara Fuller requested an agenda item on the progress of the Elementary Task Force that is studying alignment and scheduling of the school day. Lynn Rogers requested a report on the background of the Elementary Math Curriculum. In the future, the Administration plans to present a K-12 education update to the Board every six months.

Recommendation: This item is presented for the Board's information and discussion.

C. Native American Program Presentation

Appendix 11

Contact(s): Denise Seguine, Susanne Smith, Jeff Watkins

Funding Source: NA

Strategy 1: Deliver an aligned curriculum.

Strategy 3: Provide educational programs that promote life-long learning.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Purpose: On November 10, 2008, Board member Barbara Fuller requested a presentation of the Native American Indian Education program with emphasis on school achievement and keeping the students and families connected to school.

Recommendation: This presentation is for the Board's information and discussion only.

VI. Bond – None submitted.

VII. Policy

A. First Review: BOE Purchasing Policies 3302 and 3303

Appendix 12

Contact(s): Darren Muci, Vickie Foss

Funding Source: NA

Non-Budgeted Item

Strategy 9: Ensure sound financial stewardship throughout the system.

Purpose: Administration is requesting consideration of amendments to two purchasing policies.

Recommendation: The following policies are presented to the Board for a first review:

3302 – Requirements for Issuance and Receipt of Competitive Bids and Proposals

3303 – Determination of Competitive Bid and Proposal Award

B. First Review: BOE Transportation Policies 7310, 7311, and 7330

Appendix 13

Contact(s): Darren Muci

Funding Source: NA

Non-Budgeted Item

Strategy 4: Have safe, positive, disciplined, and drug-free schools.

Strategy 5: Build & maintain strong relationships with parents, families, the community & businesses.

Strategy 7: Design and implement a plan that lifts the burden of desegregation from any one segment of our community, removes the effects of racial isolation, and increases programs of choice.

Purpose: Administration is requesting consideration of amendments to three transportation policies.

Recommendation: The following policies are presented to the Board for a first review:

7310 – School Bus Safety and Discipline

7311 – School Bus Denial, Suspension, or Revocation of Service

7330 – Provision of Transportation Services Because of Hazardous Traveling Conditions

VIII. Operations – None submitted.

IX. Finance – None submitted.

X. Miscellaneous

A. Superintendent's Report

B. Board of Education Report/Requests

C. New Business

D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

1. Consultation with an attorney which would be deemed privileged in attorney-client relationship;

2. Matters relating to employer-employee negotiations;

The open meeting will resume at approximately _____ in this room.

E. Reconvene

F. Adjournment